



## Learning, Culture & Children's Services Service Plan Report, Monitor 2 2007 – 2008

---

### **Contents:**

#### **Financial Monitoring Reports**

Children's Services Portfolio Summary

Strategic Management

School Asset Rents & Rates

School Contacts

School Delegated and Devolved Funding

Dedicated Schools Grant

#### **Service Plan & Budget Monitoring Reports**

Education Development Service

CPD (Training and Development) Service

School Governance Service

Children and Families

Special Education Needs

Educational Welfare

The Youth Service

Early Years and Extended Schools

Adult and Community Education

Arts and Culture

Sports and Active Leisure

Access

Finance

Human Resources

Information Technology

Management Information Service

Planning and Resources



<b><u>Children's Services Portfolio Summary</u></b>		<b>2006/07 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>25,990</b>	Employees	19,290
<u>Approved Changes:</u>		Premises	6,198
• NNDR Budget Adjustments (Corporate)	- 5	Transport	2,892
• Recruitment Advertising Corporate Adjustments NR	- 17	Supplies & Services	14,327
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• Allocation of residual budgets following Arts & Culture restructure	+ 1	Recharges	11,928
• Additional interest on capital grants allocated to LCCS NR	+ 50	Delegated / Devolved	91,205
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Other	3,520
		Capital Financing	5,997
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>25,985</b>	<b>Gross Cost</b>	<b>155,356</b>
		Less Income	129,371
		<b>Net Cost</b>	<b>25,985</b>

<b><u>Summary of Service Plan Variations from the Approved Budget:</u></b>	<b>Latest Approved Budget</b>	<b>Net Variation General</b>		<b>Projected Outturn Expenditure</b>	<b>Variation</b>
	<b>£000</b>	<b>£000</b>	<b>DSG £000</b>	<b>£000</b>	<b>%</b>
<u>Children &amp; Families</u>					
Children's Social Care	9,932	+ 312		10,244	+ 3.1%
Education Welfare Service	375	- 10		365	- 2.7%
Local Safeguarding Children Board	45	0		45	-
Special Educational Needs	4,353	0	- 87	4,266	- 2.0%
Youth Offending Team	189	0		189	-
<u>Lifelong Learning &amp; Culture</u>					
Adult & Community Education	-13	0		- 13	-
Arts & Culture (Education)	355	+ 65		420	+ 18.3%
<u>Partnerships &amp; Early Intervention</u>					
Children's Trust (YorOK)	78	0		78	-
Early Years & Extended Schools (Education)	2,590	0	+ 103	2,693	+ 4.0%
Integrated Children's Centres	0	0		0	n/a
Youth Service	1,582	0		1,582	-
<u>Resource Management</u>					
Access Services	2,969	+ 132		3,101	+ 4.4%
Financial Services (LCCS)	1,243	- 75		1,168	- 6.0%
Human Resources	603	- 3		600	- 0.5%
ICT Client Services	251	- 4		247	- 1.6%
Management Information Service	269	0		269	-
Planning & Resources	382	- 20		362	- 5.2%
Strategic Management	1,236	+ 55		1,291	+ 4.5%
<u>School Improvement &amp; Staff Development</u>					
Behaviour Support Service	1,236	0	- 67	1,169	+ 5.4%
Education Development Service	2,435	0	+ 14	2,449	- 0.6%
Governance Service	72	0		72	-
Training & Development Unit	348	0		348	-
Traveller Education & Ethnic Minority Service	255	0	+ 5	260	+ 2.0%
<u>School Funding &amp; Contacts</u>					
School Asset Rents & Rates	5,920	0		5,920	-
School Contracts	-17	0		- 17	-
School Delegated and Devolved Funding	73,404	0		73,404	-
<u>Dedicated Schools Grant (Income Only Budget)</u>	-84,107		0	- 84,107	-
<b>Children's Services Portfolio Total</b>	<b>25,985</b>	<b>+ 452</b>	<b>- 32</b>	<b>26,405</b>	<b>+ 1.6%</b>

## Section B: Budget

<b><u>Strategic Management</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,170</b>	Employees	702
<u>Approved Changes:</u>		Premises	0
• LCCS Restructure (Urgency 20/03/07)	+ 51	Transport	6
		Supplies & Services	18
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• Additional interest on capital grants allocated to LCCS NR	+ 50	Recharges	693
• British Association Science Festival - to Arts & Culture (Leisure) NR	- 35	Delegated / Devolved	1
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>1,420</b>
		Less Income	185
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,236</b>	<b>Net Cost</b>	<b>1,236</b>

<b>Significant Variations from the Approved Budget:</b>		
• Based on the outturn position for 2006/07 there is likely to be a significant shortfall in the YPO dividend income budget in 2007/08.		+ 20
• Balance of the £90k Management Challenge saving yet to be realised. The on-going saving from the restructure of LCCS is expected to be £70k pa leaving £20k of on-going savings still to be found. In 2007/08 the part year saving has been offset by higher than budgeted recruitment advertising and consultants costs.		+ 35
<b>Projected Net Outturn Expenditure</b>		<b>1,291</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 55</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 4.5%</b>

**Section B: Budget**

<b><u>School Asset Rents &amp; Rates</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>5,920</b>	Employees	0
<u>Approved Changes:</u>		Premises	1,132
		Transport	0
		Supplies & Services	185
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	5,735
		<b>Gross Cost</b>	<b>7,052</b>
		Less Income	1,132
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>5,920</b>	<b>Net Cost</b>	<b>5,920</b>

**Significant Variations from the Approved Budget:**

- No significant variations to report.

<b>Projected Net Outturn Expenditure</b>	<b>5,920</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<u>School Contracts</u>	£000	<b>2007/08 Latest Approved Budget</b>	
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 17</b>		<b>£000</b>
<u>Approved Changes:</u>		Employees	62
		Premises	4,607
		Transport	1
		Supplies & Services	1,298
		Miscellaneous:	
		Recharges	858
		Delegated / Devolved	147
		Other	279
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>7,252</b>
		Less Income	7,268
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 17</b>	<b>Net Cost</b>	<b>- 17</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 17</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<b><u>School Delegated and Devolved Funding</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>73,239</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
• DSG Carry Forward Adjustment re Westside Contingency (EMAP 06/09/07)	+ 165	Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	26
		Delegated / Devolved	85,587
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>85,613</b>
		Less Income	12,209
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>73,404</b>	<b>Net Cost</b>	<b>73,404</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>73,404</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<b><u>Dedicated Schools Grant</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 83,942</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
• DSG Carry Forward Adjustment re Westside Contingency (EMAP 06/09/07)	- 165	Transport	0
		Supplies & Services	0
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	-198
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>- 198</b>
		Less Income	83,909
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 84,107</b>	<b>Net Cost</b>	<b>- 84,107</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 84,107</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



**Service: School Improvement & Staff Development**  
**Service Manager: Jill Hodges**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- The new School Improvement and Staff Development (SISD) team is now in place under the leadership of the new Assistant Director. New structures are providing a clear, co-ordinated and cohesive approach to and focus on school improvement
- Standards and achievement measures for 2006-2007 demonstrate significant improvement across all Key Stages and are evidence of the impact of the work undertaken with schools to raise standards
- Training is being undertaken by key staff with regard to PHSE, and Relationships Education (SRE) to reducing teenage pregnancies. The theatre in education production has not yet been done due to lack of capacity.
- The social and emotional development of the primary school population across the City has made significant progress. Funding supports a cross-phase consultant for attendance and behaviour including SEAL (Social and Emotional Aspects of Learning). There are 4 leading schools additionally supported to provide model practice for other schools across the City. Evaluations state that there are improvements in specific behaviours.
- Significant structural and strategic review of behaviour strategy has resulted in refocusing the role of the Bridge and Behaviour Support service within SISD. Within the Bridge an explicit focus on learning and teaching has resulted in improved pupil engagement. Pupil progress is evident in terms of re-engagement and social re-adjustment. Pilot programme for targeted year 6 pupils at risk completed
- Provision at the PRU has been reviewed as part of strategic review of CYC behaviour strategy and the appointment of a manager for the Skills Centre is expected prior to opening in January 08. LSC funding is being used to target learners from disadvantaged areas and to support schools in mainstream accessing the Skills Centre facility in the future
- Analysis has been undertaken of all Ofsted reports identifying schools/key areas emerging as satisfactory. Commonality will inform future planning with planning/targeting of consultant support aligned to school needs
- The new CYC Inclusion Award based on the updated Self Review Framework (SRF) is having a positive impact with 14 schools currently accredited and another two expected by December 2007. .
- Termly Curriculum Support Group meetings have been organised for primary teachers to explore issues to do with Assessment for Learning. There is positive evidence of impact. The work on Maths have been closely monitored with KS1 and KS2 has improving from 2006
- Sustainable leadership has been initiated through Beacon partnership work linked to the Leadership Academy in South Gloucestershire and also linked with the Lakes Conference for 2008
- Preparation for the Early Years / Foundation stage statutory requirements is underway with briefings held for Headteachers with at least 90% of schools attending
- The primary School Improvement Partner (SIP) programme is now in place and roles are being aligned with the Locality Adviser. The secondary SIP programme meets statutory guidance. There are both internal and external SIPs for primary and secondary schools, and it is planned to recruit one special school external SIP
- The Able, Gifted and Talented Strategy has made good progress with primary Leading Teachers for being recruited and trained from the majority of schools. Rapid progress is being made with the Independent and State School Partnership (ISSP) Project with all secondary institutions in the City.
- Standards in primary schools have risen with the impact of the primary framework CPD programme supporting literacy and maths subject leaders in an increasing number of schools. Initial training and support has been completed for CLLD co-ordinators in schools also impacting positively on standards.
- Intensive Support programme (ISP) is securing progress and continuing for a further year in the four ISP schools with the addition of one further school in the full programme. .

- Standards in secondary schools have risen significantly. Intervention work, support, advice and guidance from advisers and consultants has made a difference, particularly in more vulnerable schools. Tailored residencies implemented in July 07 have led to more focused teaching and learning and improved tracking of pupil progress will support this momentum. Functional skills training has been implemented.
- Locality centre managers are in post for both designated Children's Centres (Hob Moor and Clifton Green) with induction programme in place for managers/teams.
- Positive behaviour in all secondary schools, especially identified ones, is being promoted to reduce the exclusions. Four have received whole school training on positive behaviour. It is anticipated that the SEAL project will be launched with all secondary schools by September 08.
- 14-19 developments continue to be strong with two diplomas (Society, Health and Development and Engineering, are being offered from September 2008. . Archbishop Holgate's School is working with the LA, to fulfill its sixth-form presumption to meet the needs of the learners across the City. The on-line prospectus is on schedule and will be launched in November 2007. All York schools have attended training so they can access this resource effectively

## **2. Actions planned but not completed.**

- Foundation Stage Profile Moderation  
Training for foundation stage practitioners, including those in the 50% of schools being moderated this year is planned for November 2007
- Further work is needed to develop the role of Locality Advisers
- Further work needs to be undertaken with regard to support improvement in provision at the Bridge Centre and the Pupil Support Unit

## **Commentary**

Planned for November 2007

---

2007/08 Monitor 2 ~ EDS ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08 (06/07 academic year)				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded	
			03/04 (academic 02/03)	04/05 (academic 03/04)	05/06 (academic 04/05)	06/07 (academic 05/06)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average			
CYP8.1 (BVPI - 41)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 English test	Jill Hodges	75.3%	80.0%	81.0%	81%	actual		83.0%		85%	85%	86%	77.3%	O3/P9	Highest ever result. We are 3% above the national average and ranked 28th in England.
			85%	88%	88.0%	86%	profile									
CYP8.2 (BVPI 40)	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Mathematics test	Jill Hodges	73.7%	79.0%	78.0%	78%	actual		81.0%		85%	85%	86%	74.1%	P8	Highest ever result. 3 percentage point increase on 05/06 result. We are 4% above the national average and ranked 16th in England.
			83.0%	87.0%	87.0%	85%	profile									
CYP8.3	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 4 or above in the Key Stage 2 Science test	Jill Hodges			88%	86%	actual		90%		89%	89%	90%		P8	Highest ever result. 4 percentage point increase on 05/06 result. We are 2% above the national average and ranked 26th in England.
							profile									
CYP8.4	KS3 to KS4 Contextual Value Added score (for pupils at the end of KS4)	Jill Hodges				1000.6	actual		N/A		1002 (991)	1003 (993)	1004 (994)			All DCSF validated school performance information is finalised by DCSF from Jan 08 at the earliest.
CYP8.7	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in English at KS2	Jill Hodges			66%	67%	actual		N/A		72%	73%	75%		P5/P8	Figures will be available by the end of Dec 2007
							profile									
CYP8.8	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Maths at KS2	Jill Hodges			62%	64%	actual		N/A		71%	72%	74%		P5/P8	Figures will be available by the end of Dec 2007
							profile									
CYP8.9	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining L4+ in Science at KS2	Jill Hodges			76%	75%	actual		N/A		79%	80%	82%		P5/P8	Figures will be available by the end of Dec 2007
							profile									
CYP8.10	% of pupils living in the 30% most deprived areas in the country (IDACI) gaining 5 A*-C including Maths and English, at GCSE	Jill Hodges			26%	25%	actual		N/A		35% (38%)	36.5% (39%)	38.5% (41%)		P5	Figures will be available by the end of Dec 2007
							profile									
CYP16.2	% of young people (aged 19) with Level 2 qualifications (LSC PI)	Jill Hodges				72%	actual		N/A		75%	78%	81%			LSC provides this data
CYP17.1	% of young people achieving at least one vocational qualification at the end of KS4	Jill Hodges			33.3%	40.5%	actual		N/A		45% (40%)	50% (45%)	55% (48%)		P5	Figures will be available by the end of Dec 2007
							profile									
CYP17.2	Number of vocational entries at the end of KS4	Jill Hodges			551	787	actual		N/A		1000 (600)	1150 (700)	1250 (790)		O5/P5	Figures will be available by the end of Dec 2007
							profile									
CYP17.3	Number of students starting vocational diplomas at levels 1, 2 or 3	Jill Hodges					actual		N/A			150	250			Figures will be available by the end of Dec 2007
							profile									
BVPI 38	Percentage of 15-year-old pupils in schools maintained by the local authority achieving five or more GCSE's at grades A* - C or equivalent	Jill Hodges	58.9%	56.6%	(60.6%) 59.8%	61.7% (62.1%)	actual		67.1% (67.4%)		67.5%	68.0%	69.0%	53.2%	O3	Highest ever result. Over 5% increase from 2005/06. We are 6% above the national average and ranked 12th in England.
			63.0%	64%	64%	65.0%	profile									
BVPI 39	Percentage of 15-year-old pupils in schools maintained by the local education authority achieving 5 GCSE's or equivalent at grades A*-G (Including English & Maths)	Jill Hodges	90.2%	90.50%	89.9% (91.2%)	90.9% (91.4%)	actual		91.7% (92.3%)		95.2%	95.2%	95.2%	87.8%		Highest ever result. We are 4%above the national average and ranked 17th in England.
			93.0%	95% (PSA 96%)	95%	95.1%	profile									
BVPI 181a	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in English	Jill Hodges	76%	75%	79.0%	77%	actual		81.0%		83%	84%	84%	72.17%		Highest ever result. 4 percentage point increase on 05/06 result. We are 7% above the national average and ranked 10th in England.
			79%	80%	80%	82%	profile									

## 2007/08 Monitor 2 ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			03/04 (academic 02/03)	04/05 (academic 03/04)	05/06 (academic 04/05)	06/07 (academic 05/06)	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
BVPI 181b	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Maths	Jill Hodges	77%	77%	80%	82%	actual		81%		84%	85%	85%	72.96%	The result in Maths is down 1% compared to last year but this matches the national trend. We are 5% above the national average and ranked 12th in England.
			79%	79%	81%	83%	profile								
BVPI 181c	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in Science	Jill Hodges	74%	73%	76%	78%	actual		79%		83%	83%	83%	69.11%	Highest ever result. 1 percentage point increase on 05/06 result. We are 6% above the national average and ranked 13th in England.
			80%	79% (PSA 81%)	81%	82%	profile								
BVPI 181d	Percentage of end of KS3 pupils in schools maintained by the local education authority achieving level 5 or above in the Key Stage 3 test in ICT	Jill Hodges	56.2%	68.65%	79%	80%	actual		84%		81%	81%	82%	67.10%	
			70%	75%	79%	80%	profile								
BVPI 194a	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 English test	Jill Hodges	25.1%	33%	28%	37%	actual		37%		42%	42%	42%	25.0%	Provisional results show that the result is the same compared to 2005/06. We are still 4% above the national and ranked 24th in England. Our ranking has improved from 29th. A number of schools have sent in papers for remarking and we awaiting the results
			35%	40%	41%	42%	profile								
BVPI 194b	Percentage of end of KS2 pupils in schools maintained by the local authority achieving Level 5 or above in the Key Stage 2 Maths test	Jill Hodges	30.8%	35%	35%	37%	actual		37%		40%	40%	40%	30.0%	Provisional results show that the result is the same compared to 2005/06. This mirrors the national trend. We are still 4% above the national and ranked 17th in England.
			33%	38%	39%	40%	profile								
EDS5	Maintain a LEA Value Added Score of at least 100.3 for KS3	Jill Hodges	100.7	100.2	100.3	100.9	actual		N/A		100.4	100.4	100.4		All DCSF validated school performance information is finalised by DCSF from Jan 08 at the earliest.
			100.3	100.3	100.3	100.4	profile								
EDS6	% of pupils achieving A* or A in GCSE (full)	Jill Hodges	17.5%	20.1%	20.9%	20.9%	actual		24.9%		22.0%	23.0%	24.0%		
			18.8%	19.5%	18.8%	20.0%	profile								
EDS7	The effectiveness of the LEA's support for gifted and talented pupils ( AC School Survey 3.11)	Tricia Ellison	2.7	2.38	2.21	2.33	actual		2.05		2.1	2.0	2.0		
			3.0	3.0	3.0	2.2	profile								
EDS8	Number of pupils participating in extension and/or enrichment programmes (academic year reporting)	Tricia Ellison	114	300	405	713	actual		562		475	500	525		Following the demise of NAGTY their data which shows the involvement of students in enrichment programmes will not be available and the new provider is currently not providing this information. This will impact on our ability to report on this PI in the future, therefore this PI will need to change for the future. Also it should be noted that schools individual programmes are not included in these figures.
				202	100	450	profile								
EDS14	No. of schools 'Causing Concern' LEA assessment	Jill Hodges		7	4	4	actual		2		4	4	4		2 schools 'causing concern' at July 2007
					6	5	profile								
EDS15	No. of schools in 'notice to improve' Ofsted category	Jill Hodges		0	0	1	actual		1		0	0	0		Hob Moor Primary school received a notice to improve from their inspection in October 2007
					0	0	profile								
EDS16	APS at Foundation Stage profile	Jill Hodges	6.8	7.0	7.1	6.9	actual		7.0		7.2	7.2	7.2		
						7.1	profile								
EDS17	APS at KS1	Jill Hodges	15.9	15.6	15.6	15.6	actual		16.1		16.0	16.2	16.3		
						15.8	profile								
EDS18	Value Added score KS1 to KS2	Jill Hodges	99.5	99.9	100.2	99.7	actual		N/A		100.3	100.3	100.3		All DCSF validated school performance information is finalised by DCSF from Jan 08 at the earliest.
						100.3	profile								
EDS19	Contextual Value Added score KS2 to KS4	Jill Hodges		987.9	995.5	1002.3	actual		N/A		1003.0	1004.0	1005.0		All DCSF validated school performance information is finalised by DCSF from Jan 08 at the earliest.
						1002.3	profile								
EDS 22	% of end of KS4 pupils in schools maintained by the LA achieving 5 GCSE or equivalent grades A*-C (including English and Maths)	Jill Hodges				48.8%	actual		54.1%		55%	56%	57.5%		Highest result ever. Over 5% increase on 05/06 result. We are 7% above the national average and ranked 19th in England.
							profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to avail Actual is worse than the profile by the tolerance factor

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## 2007/08 Monitor 2 ~ Pupil Support Centre & Ethnic Minority Support ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical data			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP13.1 (AE1)	Number of pupils in 'Out of School' provision	Chris Nicholson	216	177 150	125 130	actual profile	N/A 100	76 100		100	100		O4	Due to the success of the Reintegration Panel pupils are being readmitted to mainstream school more quickly than in previous years.
CYP13.2 (AE2)	Number of days provided in 'Out of School' provision	Chris Nicholson	2	2.4 4	3.6 4	actual profile	N/A 3	3.74 5		5	5		O4	Despite a 25% increase in the level of provision being offered to those pupils on the EO roll compared with the same time last year, the target of 5 days has not yet been achieved.
ET2	% of attendance of Traveller Pupils in York Primary schools (academic year reporting)	Sylvia Hutton	82%	82%	85.0%	actual				92.0%	94.0%			
			90%	85%	87.0%	profile								
ET3	% of attendance of Traveller Pupils in York Secondary schools (academic year reporting)	Sylvia Hutton	83%	73%	76.5%	actual				82.0%	84.0%			
			73%	70%	76%	profile								
ET4	% of attendance of Traveller Pupils in York Special schools (academic year reporting)	Sylvia Hutton	62%	94%	92.5%	actual				98.0%	99.0%			
			70%	90%	96%	profile								
ET6	The effectiveness of your council's support for combating discrimination and racism (AC Q 2.6)	Catherine Leonard	2.32	2.47	2.26	actual		2.49		2.50	2.50			Need to offer more training to schools and governing bodies, make sure it is well publicised so that schools know of its availability.
					2.50	profile								
ET7	The effectiveness of your council's support for meeting the needs of pupils from minority ethnic groups, refugee families and Traveller communities (AC Q 3.10)	Catherine Leonard	2.04	1.97	2.24	actual		2.12		2.50	2.50			
					2.50	profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Education Development Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,477</b>	Employees	1,690
<u>Approved Changes:</u>		Premises	36
• LCCS Restructure (Urgency 20/03/07)	- 33	Transport	37
		Supplies & Services	1,425
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	4,987
• LAC Post transferred from EDS to SEN	- 21	Delegated / Devolved	4,374
• Capitation budget transferred from EDS to SEN	- 11	Other	0
• Area Teachers Hearing Impairment Work	+ 8	Capital Financing	0
• NYBEP Budget transferred to 14-19 Strategy	+ 15	<b>Gross Cost</b>	<b>12,550</b>
		Less Income	10,114
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,435</b>	<b>Net Cost</b>	<b>2,435</b>

<b>Significant Variations from the Approved Budget:</b>		
• In the 2007/08 budget process a full financial year saving was taken on the Learning & Curriculum Team Area Teachers, but the teachers remained in employment until the end of the academic year creating a one-off overspend.		+ 14
<b>Projected Net Outturn Expenditure</b>		<b>2,449</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 14</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 0.6%</b>

## Section B: Budget

<b><u>Traveller Education &amp; Ethnic Minority Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>255</b>	Employees	428
<u>Approved Changes:</u>		Premises	1
		Transport	5
		Supplies & Services	7
		Miscellaneous:	
		Recharges	69
		Delegated / Devolved	10
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>520</b>
		Less Income	265
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>255</b>	<b>Net Cost</b>	<b>255</b>

<b>Significant Variations from the Approved Budget:</b>	
• Net amount of all minor variations in expenditure and income.	+ 5
<b>Projected Net Outturn Expenditure</b>	<b>260</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 5</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 2.0%</b>

## Section B: Budget

<b><u>Behaviour Support Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,260</b>	Employees	1,025
<u>Approved Changes:</u>		Premises	57
• LCCS Restructure (Urgency 20/03/07)	- 29	Transport	9
		Supplies & Services	269
		Miscellaneous:	
		Recharges	64
		Delegated / Devolved	51
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>1,476</b>
• Combine Home Tuition budgets	+ 5	Less Income	240
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,236</b>	<b>Net Cost</b>	<b>1,236</b>

<b>Significant Variations from the Approved Budget:</b>	
• Projected overspend on Home Tuition due to additional costs incurred because a number of PRU and Work Related Learning placements have been delayed.	+ 20
• Projected revenue underspend due to a delay in the establishment of the Danesgate Skills Centre.	- 65
• The Alternative Learning programme aims to reintegrate young people aged 10 to 16 back into full time education. This programme is in the process of being set up and delays in recruitment to posts mean there will be an underspend in 2007/08.	- 22
<b>Projected Net Outturn Expenditure</b>	<b>1,169</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 67</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 5.4%</b>





## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: School Improvement & Staff Development**  
**Service Manager: Sue Foster**

---

### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- We have appointed new staff to the TDU and the PDL team.
- Induction arrangements in place.
- Team developments e.g. Away days are helping to develop a team approach.
- Training & Development group in YorOK working towards more multi-agency activities.
- Effective monitoring of action plans and impacts being under taken.
- Increased number of school achieving healthy school status.
- Achieved higher than targets levels of satisfaction with quality of courses offered through TDU.

#### **2. Actions planned but not completed.**

- Two posts within TDU are not filled.
- Expected more multi-agency CPD opportunities across LCCS.

#### **Commentary**

Time restraint, will be completed by April 08.

Complexities of planning such opportunities.

---

## 2007/08 Monitor 2 ~ Training & Dev Unit ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded	
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
CYP2.1 (EDS9 & 10)	% schools achieving the healthy school standard	Sue Foster	7%	14%	23.5%	52.9%	actual					100%	100%		O1	Not available until Dec 07.
						50%	profile					73%		73%		
CYP2.2 (EDS22)	% of Year 7 & 8 pupils eating 5 fruit & veg a day (most or every day)	Sue Foster			39.4%	41.5%	actual					42.0%	45.0%			
						40.0%	profile							41.0%		
CYP4.4 (EDS9 & 10)	Number of schools where PHSCE drug and alcohol education, policies and practices are in line with the national standard	Sue Foster	5	10	15	37	actual					67	67			Not available until March 08.
						35	profile					51		51		
TD1	Number of schools buying into the LCCS Training & Development Service (in the buy-back)	Sue Foster					actual									
							profile									
TD2	Number of schools accessing CPD activities	Sue Foster				100%	actual	100%	100%			100%	100%	100%		
						100%	profile	100%	100%	100%	100%					
TD3	Number of LCCS staff accessing CPD actives	Sue Foster				37%	actual	36%	40%			30%	35%			2005 delegates all LCCS staff,
						20%	profile	25%	25%	25%	25%					
TD4	Number of joint CPD activities (eg courses/conferences) offered by new TD Unit- joint provision from at least 2 departments within the directorate e.g. EDS and Governance, or Early Years and Children & Families	Sue Foster					actual									
							profile									
TD5	% of positive evaluations received in top 2 categories - 'very good' and 'excellent' (post training evaluation forms)	Sue Foster				97%	actual	95%	95%			95%	95%			We have exceeded the target and are really pleased. Service Planning for 2008/09 will reflect increased targets.
						85%	profile	90%	90%	90%	90%					
EDS11	No. of schools who are involved in the secondary school question times (per academic year)	Sue Foster	7	10	6	10	actual		N/A			8	9			Postponed - rescheduled for spring term.
				4	8	6	profile			7		7				
EDS13	No. of primary schools involved in the school council conference (per academic year)	Sue Foster	New	22	29	31	actual		40			40	42			
				20	20	35	profile			38		38				
EDS20	No. of secondary schools with an active school council	Sue Foster	1	3	3	8	actual		10			10	10			
				11	profile			10		10						

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Training &amp; Development Unit</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>348</b>	Employees	224
<u>Approved Changes:</u>		Premises	5
		Transport	1
		Supplies & Services	98
		Miscellaneous:	
		Recharges	16
		Delegated / Devolved	202
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>546</b>
		Less Income	198
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>348</b>	<b>Net Cost</b>	<b>348</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>348</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## **Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008**

---

**Service: School Improvement & Staff Development  
Service Manager: Sue Pagliaro**

---

### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- Governing Body self-review tool has been launched and Service Manager is facilitating the process on request.
- New training programme in place which includes all areas identified at priorities in the service plan.
- Ethnicity survey in planning stage for Spring 2008
- Chair of governors to attend a team meeting to brief clerks on service delivery from customer point of view.
- Service Manager involved in planning and delivering whole GB training and team building sessions.
- Change of service name to reflect core business – to be rolled out January 08.
- Introduction of new Succession Planning Tool for chairs of governors – to be finalised and rolled out in January 08.
- Service standard discussed at team meetings and being agreed – ongoing.
- Piloting of paperless meetings proposed to governing bodies – one volunteer GB so far.

#### **2. Actions planned but not completed.      Commentary**

---

## 2007/08 Monitor 2 ~ School Governance ~ School Improvement & Staff Development

Code	Description of PI	Service Manager	Historical Trend			07/08					08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
GOV1	% of LA Governor vacancies in a year not filled	Sue Pagliaro	2%	2%	2%	actual	0%	0%			2%	2%			A continuing programme of governor recruitment has ensured that vacancies are quickly filled.
			7%	2%	2%	profile	2%	2%	2%	2%					
GOV2	% of LA Governor vacancies filled within 6 months of the post becoming vacant	Sue Pagliaro	89%	97%	91%	actual					93%	95%			
			76%	90%	91%	profile				92%					
GOV3	% of new Governors attending training	Sue Pagliaro	51%	52%	65%	actual					65%	75%			
			55%	53%	55%	profile				60%					
GOV4	Service satisfaction survey (% attaining Satisfactory, Good or Very Good response from AC Schools survey 3.3)	Sue Pagliaro	96%	96%	100%	actual		100%			96%	100%			
			89%	96%	96%	profile				96%					
GOV5	% of buy back by schools for the clerking service	Sue Pagliaro	54%	55%	60%	actual					57%	60%			
			55%	55%	55%	profile				56%					
GOV6	Governance Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual survey)	Sue Pagliaro			83%	actual					85%				
						profile									
GOV7	Clerking Services Customer Satisfaction Survey: % of respondents who record good or above satisfaction (bi-annual survey)	Sue Pagliaro			81%	actual					85%				
						profile									
GOV8	Number of schools carrying out a governing body self review	Sue Pagliaro				actual	10				6 (18)	7 (25)			
						profile	8		12	12					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Governance Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>72</b>	Employees	125
<u>Approved Changes:</u>		Premises	0
		Transport	3
		Supplies & Services	17
		Miscellaneous:	
		Recharges	15
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>161</b>
		Less Income	89
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>72</b>	<b>Net Cost</b>	<b>72</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>72</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Service: Children and Families  
Service Manager: Eoin Rush**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Improvements in the completion rate of both initial and core assessments, reported in monitor one have been sustained throughout the review period.
- The growth in the LAC population reported in Monitor one has stabilised. In fact, the review period has seen a reduction in numbers from 158 to 151 at 15/11/07.
- We have seen a pattern of reducing levels of unallocated work during the review period with a current position of 15 cases unallocated which is 1.4% of the total caseload. This figure exceeds the target of <2.5% at anytime. There is ongoing rigorous monitoring and analysis of this pattern.
- The Corporate Parenting Panel is well attended and has established a work plan for the next 12 months.
- We are actively supporting the development of colocated integrated service provision – there is increased involvement and activity by Children and Families across the leadership groups and operationally within the centres.
- We have reviewed and are amending procedures for ensuring effective communication on children placed for adoption in our area and children we place in other areas
- The service continues to actively engage with homelessness strategies to enhance accommodation options for young people.
- Work continues to implement the changed working practices with Advice and Information service introducing better decision-making and greater use of the Common Assessment Framework. Further work has started to map existing processes against the requirements for compatibility with [Easy@York](#) customer service arrangements.
- Following the recent inspection of The Glen – this service received a certificate of Outstanding Provision. Representatives from the centre will take part in a best practice celebratory conference in early 2008.
- We have implemented locally the nationally established minimum fostering rate
- We have implement a high quality Training & Development strategy for the service which increases the number and quality of training opportunities
- Links with Castlegate have strengthened and the Pathway Service now provides a range of surgery sessions on a weekly basis including a session by the Education, Training and Employment Officer for care leavers.

**2. Actions planned but not completed.**

- Actions to extend the usability of electronic records

**Commentary**

Despite ICS pilot status ESCRs present ongoing strategic and operational challenges. Some progress has been made towards the implementation of a DMS, however in order to achieve system compliance with DCSFS standards by April 2008 it is necessary to upgrade the current system. This process will help to further progress the full implementation of ESCR

---

2007/08 Monitor 2 ~ Children's Social Services, YOT ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.	
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr-Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
CYP6.4 (PAF CF/C64)	% of completion rates (within 35days) - Core Assessments	John Roughton	16.7%	19.57%	90.9%	Actual	94.3%	94.30%			55%	60%	68.5%	P8	Q1 has changed. Improved performance sustained since changes were implemented in November 2006, linked to ICS and WT 2006 compliance, which have led both to an increase in core assessment activity, but also the prioritisation of core assessment completion, linked to their use as the means to inform initial child protection conferences. Q1 has changed. Improved performance sustained linked to workforce remodelling activity in Referral and Assessment team, with enhanced management and administrative arrangements, allied to implementation of ICS. National benchmark figures are not available given relative newness of this definition of long term stability. It remains a positive target to aim for but contribution to it comes through a range of complex and at times difficult to control factors Whilst a disappointing percentage, it represents one young person out of eleven to have achieved 5 A* - Cs. The outcomes can be very variable when the cohort is so small. The children included in this outcome are of all ages and across a range of schools. We have implemented a tracking procedure to identify children at risk of missing a lot of school and ensure measures are in place to improve attendance. Creative use of Alternative Learning Programmes have improved outcomes for LAC in recent months.
CYP6.5 (DIS 1704)	% of completion rates (within 7 days) - Initial Assessments	John Roughton	52.4%	53.51%	66.5%	Actual	61.7%	66.3%			75.0%	80.0%	64.8%	P8	
CYP7.1 (PAF D78)	% of Long Term Placement stability (2.5 years)	Howard Lovelady		73.90%	57.1%	Actual	56.67%	61.54%			78%	80%		O2	
CYP7.2	Number of approved foster carers in the authority	Howard Lovelady		81	88	Actual					95	100			
CYP8.5 (DIS 1403)	% of care leavers with 5+ GCSEs A* - C	Ruth Love	8.7%	0%	12.5%	Actual	0.0%	9.1%			14.00%	15.00%	9.0%	P8	
CYP8.6 (PAF C24)	% LAC missing 25+ days school	Ruth Love	15.38%	12.19%	17.58%	Actual		21.1%			12%	10%	11.50%		
CYP15.1, SSC2.1 (LPSA2 7.1)	% of young offenders who receive a final warning, or are sentenced to a (YOT supervised) disposal, or are released from custody (into YOT or ISSP supervision) between 1 Oct - 31 Dec in the year specified and who re-offend within 12 months.	Simon Page	37..6%		N/A	Actual					33.6%	32.6%		O4	
CYP15.2, SSC2.2 (LPSA2 7.2)	Average number of offences committed per young offender, whilst subject to a bail or remand episode during the specified year	Simon Page		3.0	N/A	Actual					2.7	2.6		P8	
CYP15.3	% young people who receive a substance misuse assessment within five working days from screening (of those, identified through screening, as requiring an assessment).	Simon Page		63.8%	82.8%	Actual	81.8%	82.6%			95%	95%			
YJB 1	Reduce the number of first-time entrants to the youth justice system by 5% by March 2008, compared to the 2005/06 baseline	Simon Page			N/A	Actual									
YJB 2	Reduce custodial sentences to no more than 5% of all sentences imposed.	Simon Page		4.9%	3.9%	Actual	2.8%	4.8%			5%	5%			
YJB 3	Ensure that victims participate in restorative processes in 25% of relevant disposals referred to the YOT, and 85% of victims participating are satisfied	Simon Page			75%	Actual	11.1%	12.2%			25%	25%			
YJB 4	Ensure that 90% of young offenders supervised by YOTs are in suitable full-time education, training or employment.	Simon Page		57%	61.40%	Actual	71.4%	75.6%			90%	90%			
YJB 5	Ensure that all young people, who are assessed by Asset or the Mental Health Assessment Framework as manifesting non-acute mental health concerns, are referred by the YOT for an assessment and engagement by the appropriate CAMHS Tiers 1-3 service commenced within 15 working days of referral.	Simon Page		100%	94.4%	Actual	100.0%	100.0%			100%	100%			
					90.0%	Profile	95.0%	95.0%							By having a CAHMS worker within the team this target is managed well and referrals are acted on quickly.



2007/08 Monitor 2 ~ Children's Social Services, YOT ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
YJB 6	Ensure that for 20% of young people with a Final Warning with intervention, relevant communitybased penalty or DTO.	Simon Page		1.9%	7.6%	Actual	9.50%	11.50%			20%	20%			York is making steady progress with this target, however more work is needed to reach the 20% target this year. Our stronger families programme remains a strong success but most of the parents don't count towards this target as it is open to any parent and not those specifically set out in the target.
						Profile	20%	20%	20%	20%					
CP1	Number of Children's Centres provided within the most disadvantaged communities	Ken Exton				Actual					2	8		P8	
						Profile				1					
PAF A1 BVP149	% LAC having 3 or more moves of placement (Star Blocker)	Howard Lovelady	18.24%	17.14%	14.6%	Actual	1.89%	3.8%			10.00%	10.00%	13.40%		
			10.00%	10.00%	13.00%	Profile	2.50%	5.00%	7.50%	10.00%					
PAF A2 BVP150	% of care leavers: 1+ A*-G at GCSE or equiv (Star Blocker)	Ruth Love	56.52%	46.00%	37.50%	Actual	50.00%	63.64%			65.00%	65.00%	54.20%		This is our best result in the past 4 years. Indicators from the last two Year 11 results suggests this trend will continue for this indicator.
			65.00%	60.00%	60.00%	Profile	62.00%	62.00%	62.00%	62.00%					
PAF A3	% of children on the Child Protection Register (CPR) who have been re-registered	John Roughton	16.87%	12.16%	9.60%	Actual	0.00%	2.50%			10.00%	10.00%	13.20%		Volatile indicator, particularly in the context of a small cohort.
				11%	13.00%	Profile	10.00%	10.00%	10.00%	10.00%					
PAF A4 BVP1161	Ratio of Care leavers in educ, training or employment	Ruth Love	0.97	0.74	0.58	Actual		0.18			0.8	0.8	0.76		Only 6 in cohort. 2 YP have had their birthday by 30/09/07 and 1 in ETE.
				0.8	0.8	Profile		0.8	0.8	0.8					
PAF B8	Adjusted-Cost of services for LAC	Howard Lovelady	£608.69	£625.00	£634.00	Actual					£580.00	£590.00	£663.93		
				£515.00	£560.00	Profile				£570.00					
PAF C18	Final warnings/reprimands and convictions of LAC	Ruth Love	4.45	1.31	3.57	Actual		4.46			3.70	3.50	3.80		Provisional data for 2007/08 - DCSF not released denominator yet.
					3.90	Profile		3.80		3.80					
PAF C19	% of Health needs assessments undertaken for LAC for more than 1 year	Howard Lovelady	73.20%	80.84%	82.52%	Actual		82.76%			84.00%	85.00%	82.40%		
			80.00%	80.00%	82.00%	Profile		83.00%		83.00%					
PAF C20 BVP1162	% of reviews of children on CPR undertaken on time (Star Blocker)	John Roughton	94.87%	96.00%	100.00%	Actual	100%	100%			100%	100%	99%		
			100%	100%	100%	Profile	100%	100%	100%	100%					
PAF C23 BVP1163	% of Adoptions undertaken on from the looked after population (Star Blocker)	Howard Lovelady	17.80%	9.64%	8.15%	Actual	2.13%	5.30%			10.00%	10.00%	8.1%		
			10.00%	10.00%	10.00%	Profile	2.50%	5.00%	7.50%	10.00%					
PAF E44	Expenditure on Children in Need as a % of all expenditure in Children & Family Services	Eoin Rush	45.70%	45%	43.53%	Actual					42%	42%	38.4%		
				37%	42.00%	Profile				42%					
APA SM13 DIS 3123	% of Residential childcare staff who have achieved L3 in NVQ in caring for children	Sue Foster	64.0%	64%	77.10%	Actual		63.6%			80.0%	80.0%	44.2%		2 candidates are currently studying for the NVQ3, and 3 are awaiting registration. (that is a total of 5 workers out of 44)
				80%	70.00%	Profile		75.0%		75.0%					
APA SM14 DIS 3124	% of social workers & residential managers who need to achieve the child care PQ award	Sue Foster	23.3%	37.0%	40.40%	Actual		N/A			40.0%	41.0%	40.0%		Not available
				27.5%	38.0%	Profile		39.0%		39.0%					
DIS 3331	Numbers of carers of disabled children in receipt of Direct payments	Howard Lovelady	4	6	7	Actual					9	10	8.7		
					7	Profile				8					
SP 1413	% of LAC with access to computers in foster or residential care (aged 5-16)	Howard Lovelady	67.0%	70.0%	80.00%	Actual		80.0%			100.0%	100.0%	1.00		
					80.00%	Profile		90.0%		90.0%					
CF1	Allocated & unallocated work levels %age of cases unallocated	Eoin Rush		1.99%	3.21%	Actual		5.05%	2.55%		<2.0%	<1.75%			
				<3%	<2.5%	Profile		<2.5%	<2.5%	<2.25%					
CF2	Supervision Undertaken	Sue Foster	83.00%	89.0%	81.4%	Actual		87.0%			100.0%	100.0%			Several teams report 100% supervision achieved, one reports just 25%. The 25% figure is reported by an admin team, where very few 1:1 supervision sessions/ PDR are currently being undertaken as they feel there particular needs are adequately met by fortnightly team meetings.
				100.0%	90.0%	Profile		95.0%		95.0%					

**2007/08 Monitor 2 ~ Children's Social Services, YOT ~ Children & Families**

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.
			04/05	05/06	06/07	Actual	1st Monitor (Apr-Jun 1st Qrt)	2nd Monitor (Apr - Sep 2nd Qrt)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CF3	Staff satisfaction survey results (state key 2-3) (Carried out every 18 mths)	Sarah Olorenshaw	74%	Not collected this year	Not collected this year	Actual								
						Profile				76%				
CF6	Number of CLA	Eoin Rush	148	140	157	Actual					146	144		
					150	Profile				148				
PAF B79	Children aged 10-16 years in foster placements or placed for adoption	Howard Lovelady	N/A	N/A	85.9%	Actual					83%	83%		
					82%	Profile				83%				

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<u>Children's Social Care</u>		2007/08 Latest Approved Budget	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>9,933</b>	Employees	5,796
<u>Approved Changes:</u>		Premises	116
• NNDR Budget Adjustments (Corporate)	- 1	Transport	223
		Supplies & Services	861
		Miscellaneous:	
		Recharges	1,038
		Delegated / Devolved	0
		Other	2,974
		Capital Financing	150
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>11,158</b>
		Less Income	1,225
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>9,932</b>	<b>Net Cost</b>	<b>9,932</b>

<b>Significant Variations from the Approved Budget:</b>		
• Projected overspend on legal fees due to a higher than usual number of complex (i.e. expensive) court cases involving York children, together with a general increase in the cost of cases resulting from a national trend for courts to call in more expert witnesses.		+ 100
• Anticipated underspend in the IT Management System budget. This budget was originally used to pay for access to a fostering website which is no longer in existence, and is now used to fund general computer hardware / software costs across the Children & Families Service.		- 13
• Anticipated underspend on the Children's Rights Service.		- 10
• Additional costs of Section 34 contacts (maintaining contact between looked after children and their families) as a result of the high level of contact commitments arising from care proceedings. This is largely due to heavy transport activity associated with care proceedings cases.		+ 35
• Projected overspend on Independent Fostering Agency (IFA) fees. The current high numbers of looked after children has meant that there are no spare places with York Foster Carers, so more children (equivalent to 3 full year placements) have been placed with IFAs than was allowed for in the budget. In addition there is high level of spend on equipment for a severely disabled child, and an overspend on advertising following a recent campaign to recruit more local foster carers.		+ 196
• Projected underspend on Leaving Care budgets due to a lower than usual number of children moving to independence in the first half of the year.		- 33
• Anticipated shortfall in income, partially due to a reduction in the number of children from other local authorities receiving respite care at The Glen (£7k). In addition there is a £10k income target for parental contributions which will not be achieved.		+ 17
• Anticipated overspend due to 2 new high cost externally purchased placements.		+ 32
• Anticipated overspend due to the increasing cost of adoption support contracts.		+ 12
• Staffing overspend across the social work teams due to non achievement of the vacancy factor and expenditure on agency staff to cover vacancies and maternity leave.		+ 17
• Overspend due to the increasing costs of the PACT scheme for health & disabilities contracted services.		+ 13
• Projected overspend on Section 17 budgets due to significant costs incurred on interpretation fees for hearing impaired parents, and the cost of providing support to a family without leave to reside in this country.		+ 11
• Staffing underspend on Heworth, Holgate & Clifton Family Centres due to staff vacancies.		- 30
• A high number of vacancies have arisen in the Pathway Team in the first half of the year.		- 28
• Net amount of all other minor variations in expenditure and income.		- 7
<b>Projected Net Outturn Expenditure</b>		<b>10,244</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>+ 312</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>+ 3.1%</b>

**Section B: Budget**

<b><u>Local Safeguarding Children's Board</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>45</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	50
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>50</b>
		Less Income	5
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>45</b>	<b>Net Cost</b>	<b>45</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>45</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Section B: Budget**

<b><u>Youth Offending Team (CYC Contribution)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>189</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	130
		Miscellaneous:	
		Recharges	59
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>189</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>189</b>	<b>Net Cost</b>	<b>189</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>189</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Service: Special Educational Needs and Educational Psychology  
Service Manager: Steve Grigg**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- The Common Assessment Framework (CAF) procedures have been published and extensive training provided to a wide range of multi-agency groups. We are now well into the implementation phase.
- Negotiations on the re-structuring of the specialist teaching team have been completed and we are now recruiting into that structure. The team leader has been appointed and will take up post from January 2008.
- Funding has been obtained to maintain the existing nurture groups through a combination of Children's Fund and Local Authority finance approved through the Schools' Forum.
- The proposal to develop a new Enhanced Resource Provision for secondary age pupils with autism at Joseph Rowntree School has been approved by the Executive Member and we are now into the planning and design stage, working closely with the planning team and architects.
- A pilot outreach scheme has been agreed which focuses on supporting students with severe learning difficulties in a mainstream secondary school. This will help inform the longer-term strategic development of collaborative arrangements between the mainstream and special school sectors.
- The new CAMHS strategy and action plan to 2010 has been produced by the multi-agency CAMHS executive.
- A guidance document has been published on the Education of Children with Autistic Spectrum conditions.
- Arrangements are in place for implementation of the secondary Seal programme with one of our secondary schools taking the lead initiative.
- 84% of Looked After Children have a current Personal Education Plan. Secure arrangements are in place for monitoring and review of these arrangements.
- The end of key stage results for 2007 show improvements for children with SEN with fewer children falling below the defined thresholds at Key Stage 1,2 & 3.

**2. Actions planned but not completed.      Commentary**

- At this stage actions have either been completed or are on track for completion within the specified timescale.

2007/08 Monitor 2 ~ SEN ~ Children & Families

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP12.2 (BVPI 43a)	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (a) excluding those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	100%	90%	100%	actual	100%	100%			100%	100%	95.2%	
			100%	100%	100%	profile	100%	100%	100%	100%				
BVPI - 43b	Percentage of statements of special educational need issued by the authority in a financial year and prepared within 18 weeks (b) including those affected by exceptions to the rule under the SEN Code of Practice	Steve Grigg	80%	79.4%	96%	actual	100%	100%			90.00%	90.0%	84.0%	
			84%	81%	82%	profile	90.00%	90.00%	90.00%	90.00%				
EN6	Percentage of 0-19 year olds attending special schools (based on numbers from the national census), to record inclusion rates in schools.	Steve Grigg	0.50%	0.49%	0.50%	actual	0.50%	0.48%			0.50%	0.50%		
			0.56%	0.49%	0.48%	profile	0.50%	0.50%	0.50%	0.50%				
SEN2	% of all 0-19 year olds schools with statements	Steve Grigg	1.59%	1.33%	1.17%	actual	1.17%	1.09%			1.20%	1.20%		
			1.80%	1.55%	1.35%	profile	1.20%	1.20%	1.20%	1.20%				
SEN3	Number of children in out of city placements funded by LEA	Steve Grigg	25	27	27	actual	27	30			25	25		6 unavoidable new placements, offset by 3 leavers
			25	25	25	profile	25	25	25	25				
CYP13.3	Number of schools achieving CYC Inclusion Award	Marion Weeks		3	9	actual					30	50		P8
						profile				17				

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Special Educational Needs</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>4,335</b>	Employees	1,526
<u>Approved Changes:</u>		Premises	6
		Transport	30
		Supplies & Services	2,569
<u>Director's Delegated Virements:</u>		Miscellaneous:	
• LAC Post transferred from EDS	+ 21	Recharges	502
• Capitation budget transferred from EDS	+ 11	Delegated / Devolved	417
• Area Teachers Hearing Impairment Work	- 8	Other	465
• Combine Home Tuition budgets	- 5	Capital Financing	0
		<b>Gross Cost</b>	<b>5,513</b>
		Less Income	1,160
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>4,353</b>	<b>Net Cost</b>	<b>4,353</b>

<b>Significant Variations from the Approved Budget:</b>		
• For 2007/08 the continuing cost of all existing and planned placements should result in a saving against the budget provided of £126k. An allowance of £50k has been included for 2 placements which may potentially arise by the end of the financial year.		- 76
• Projected overspend on Learning Support Assistants due to an increase in the number of pupils requiring more than 15 hours support per week. This budget will be transferred to the ISB in 2008/09.		+ 176
• Additional costs of providing tuition to children in hospital.		+ 38
• Changes to the way in which charges for Inter Authority Recoupment can be calculated mean that a greater level of overheads can now be included in the charge for each pupil. As York is currently a net provider of places in maintained special schools this has resulted in a net underspend on the overall recoupment budget.		- 169
• Underspend on staffing due to vacancies across the Sensory, Physical & Medical support teams in SEN, following a restructure of the service.		- 45
• Net amount of all other minor variations in expenditure and income.		- 11
<b>Projected Net Outturn Expenditure</b>		<b>4,266</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>- 87</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>- 2.0%</b>



---

## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: Children & Families**  
**Service Manager: Mark Smith**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

Overall absence in all schools in York was 5.97% which compares to last years figure of 6.16%. Nationally this figure was 6.44% (with an estimate for the full year to be at 6.5%) last years national figure for the full return was 6.68% so again a relatively positive story. When compared to our statistical neighbours there are 5 of the 10 who perform better.

The news in relation to primaries is good however with total absence falling from 5.23% to 4.66%. This compares to national reduction of 5.76% down to 5.26%. We are 8 best performing LA out of 150. Only two of our 10 statistical neighbours are better.

The above are based on most recently available public figures released from DCSF and are based on first two terms for 2006-7. The LA has however just collated figures for whole school year that will be returned to DCSF and released publicly in February 2008. These show an increase on figures for secondary absence to 7.6%, which will mean the LA, will miss its PSA target, which had been set at 6.95% (a stretch on our original target having met the 2008 target with our performance in academic year 2004-5). We do not yet have any comparative data for other LA's to see how this compares though it is likely this is our worst figure for secondary schools since 2003-4. The forecast figure from DCSF is that national figure will be 7.8% meaning we should maintain our performance of being better than national average.

DCSF have changed the way in which these figures are collected so that rather than complete one annual return schools now make termly returns. This makes it harder for them to revisit their figures and where necessary validate absences. In addition last academic year was the first year in which national absence codes have been used. Many schools in York, as nationally, have had difficulties in adopting these new codes that offer less room for the headteacher to use their judgement or be flexible in deciding when to authorize absence. However this does not detract from the increase in overall absence in secondary schools. The PEWO continues to work with the EDS and our regional adviser to support those schools where absence or number of persistent absentees are a concern. There remains however the perennial difficulty about how we manage to challenge those few secondary schools without the systems in place to deal with absence successfully.

However the picture for primary schools shows that our full year figures is 4.6% and therefore better than the two-term figure. DCSF forecast is that nationally this will be 5.8%

- Continued participation in Team Teach Training programme with over 60 schools now trained
- Safeguarding training is ongoing

#### 2. Actions planned but not completed.

- Track children missing from education
- Not planned but significant is new local Guidance on education related parenting contracts, parenting orders and fixed penalty notices.

#### Commentary

This work is still ongoing though now nearing completion. PEWO has worked with MIS and access to develop robust guidelines that are currently out to schools for consultation.

Out to schools for consultation and will be reported to EMAP early 2008.

---

2007/08 Monitor 2 ~ Educational Welfare ~ Children & Families

Code	Description of PI	Service Manager	07/08			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.
			03/04	04/05	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
BVPI 45	Percentage of half days missed due to the total absence in secondary schools maintained by the local education authority.	Mark Smith	7.82%	7.89%	7.28%	actual		7.6%						The PEWO continues to work with the EDS and our regional adviser to support those schools where absence or number of persistent absentees are a concern. There remains however the perennial difficulty about how we manage to challenge those few secondary schools without the systems in place to deal with absence successfully.
			7.8%	7.6%	7.05%	profile				7.00%	6.95%	6.90%		
BVPI 46	Percentage of half days missed due to the total absence in primary schools maintained by the local education authority	Mark Smith	5.29%	4.78%	5.23%	actual		4.6%						Provisional data indicates a significant improvement from last year. The LA is well below the forecast national absence of 5.8%
			4.8%	4.7%	4.59%	profile				4.49%	4.40%	4.35%		
SOC4	Percentage of half days missed due to unauthorised absences in primary schools (Information only)	Mark Smith	0.45%	0.32%	0.38%	actual		0.4%						information only
SOC5	Percentage of half days missed due to unauthorised absence in secondary schools (Information only)	Mark Smith	1.14%	1.05%	1.13%	actual		1.2%						information only
						profile								
SOC6	Percentage of half days missed due to unauthorised absence in special schools (Information only)	Mark Smith		3.22%	1.04%	actual								
						profile								
SOC7	Number of referrals to EWO service. (Information only)	Mark Smith			124	actual								
SOC8	Number of prosecutions for non attendances in an academic year. (Information only)	Mark Smith				actual								
						profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Education Welfare Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>375</b>	Employees	299
<u>Approved Changes:</u>		Premises	0
		Transport	8
		Supplies & Services	25
		Miscellaneous:	
		Recharges	43
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>375</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>375</b>	<b>Net Cost</b>	<b>375</b>

<b>Significant Variations from the Approved Budget:</b>	
• Projected underspend on staffing due to vacancies and full budget being in place for a term time only post.	- 10
<b>Projected Net Outturn Expenditure</b>	<b>365</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 10</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 2.7%</b>



## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: Youth Service**  
**Service Manager: Paul Herring**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Service continues to develop area programmes in partnership with other providers to enhance opportunities for young people
- Front line staff trained in sexual health issues
- In support of the youth service/connexions merger, regular joint staff meetings have been held to discuss and consult on proposals for development
- The Environmental Skate Park capital programme was completed
- The Positive Activities for Young People programme delivered in Tang Hall, Bell Farm, Clifton and Dringhouses throughout the summer holidays
- Supported new voluntary sector initiative (The Island) for junior age mentoring project based on successful Network 2 success
- 'Up 2 You' initiative launched to encourage young people be active in their communities
- Contributed to the summer and autumn Schools Out Programme
- Set up new provision at Orchard Park, Huntington to address needs of the area
- New residential drama project at Fulford took place during August
- The Basement multi media project hosted a showcase of young people's films at the City Screen, including one made by looked after children commenting on their life challenges
- Additional short term funds secured for Momentum project

#### 2. Actions planned but not completed.

- Substance Misuse planning day
- Youth Offer Website
- Update and equip youth centres for new support service

#### Commentary

Postponed until December  
Launch date November  
Asset management plan to be developed for long term improvements.

---

## 2007/08 Monitor 2 ~ Integrated Youth Service ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.	
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term						3rd Mon Target (Whole Year)
CYP4.8	Number of schools with dedicated counselling resource	Paul Herring		10	10	actual	9	12			12	12		P8	All secondary schools utilising service
						profile	6	8	10	12					
CYP14.2	Number of organisations awarded the Youth Charter	Paul Herring		1	0	actual	0	0			6	8			Annual Target
						profile	1	2	3	4					
BVPI 221a	Percentage of young people aged 13-19 involved in youth work gaining a recorded outcome (A young person who shows development through intervention of a youth worker and can be written down to show 'distance travelled' in the development of outcomes for the young person)	Paul Herring		56%	58%	actual	38%	46%			60%	60%	43%		Proportionately, high number of young people in Duke of Edinburgh's Award Scheme which by its very nature has a higher number of recorded outcomes.
				60%	60%	profile	22%	34%	42%	60%					
BVPI - 221b	Percentage of young people aged 13-19 gaining an accredited outcome (a specific award or recognition for the young person).	Paul Herring		28%	30%	actual					30%	30%	19%		
				30%	30%	profile				30%					
Y6	Total numbers of young people whose name is known and an interaction has taken place with a youth worker either individually or as part of a group.	Paul Herring		4091	4198	actual	3232	3909			4294	4294			Achieved through better MIS Data than in previous years.
				4179	4284	profile	1380	2571	3324	4294					
Y7	Number of young people participating in youth work for the youth services.	Paul Herring		2562	2564	actual	1850	2256			2576	2576			Higher number of Duke of Edinburgh Award participants and better recording.
				2507	2570	profile	876	1519	1976	2576					
CYP12.1	% of 16-19 year olds who are NEET with LDD	Steve Flatley		11.10%	17.6%	actual					9.0%	7.0%		P8	
CYP16.1 (LPSA 11.1)	% of 16-19 year olds not in Education, employment or Training	Steve Flatley	4.5%	3.8%	3.73%	actual					3.7%	3.7%		O5/P5/ P8	
				4.5%	4.4%	profile				3.9%					
PU 14	% of 16-19 year olds whose outcome are not known	Steve Flatley	3.9%	1.8%	1.25%	actual					2.0%	1.5%			
				3.5%	3.5%	profile				2.5%					

## 2007/08 Monitor 2 ~ Children's Trust Unit ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded.	
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term						3rd Mon Target (Whole Year)
CYP3.1 (BVPI 197)	Reduction in the number of conceptions recorded for females aged 15-18 years old, per thousand resident in the area from 1998 recorded figures.	Judy Kent	3.2%	3.5%	24.2%	actual					-32.2%	-41.1%	-11.0%	O1/P8	
			-10%	-15%	-20%	profile				-23.3%					
CYP10.1	Number of families attending targeted Parenting Programmes	Judy Kent			42	actual				75	90		O3/P5/ P8		
					profile				60						
CYP10.2	Number of facilitators trained to deliver targeted Parenting Programmes	Judy Kent			20	actual				45	50				
						profile				35					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<u>Youth Service</u>		2007/08 Latest Approved Budget	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,586</b>	Employees	1,491
<u>Approved Changes:</u>		Premises	108
• NNDR Budget Adjustments (Corporate)	- 4	Transport	25
		Supplies & Services	275
		Miscellaneous:	
		Recharges	175
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	113
		<b>Gross Cost</b>	<b>2,187</b>
		Less Income	605
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,582</b>	<b>Net Cost</b>	<b>1,582</b>

<b>Significant Variations from the Approved Budget:</b>		
• Additional costs have been incurred in maintaining spare premises because of delays in removing these buildings from the Youth Service portfolio following the restructure of the service.		+ 28
• As in 2006/07, the service will be required to reduce expenditure on project activities until unbudgeted premises costs can be reduced.		- 18
• Net amount of all other minor variations in expenditure and income.		- 10
<b>Projected Net Outturn Expenditure</b>		<b>1,582</b>
<b>Overall Net Variation from the Approved Budget</b>		<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>		<b>0%</b>

## Section B: Budget

<b><u>Children's Trust (YorOK)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>78</b>	Employees	0
<u>Approved Changes:</u>		Premises	0
		Transport	0
		Supplies & Services	78
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>78</b>
		Less Income	0
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>78</b>	<b>Net Cost</b>	<b>78</b>

### Significant Variations from the Approved Budget:

- No significant variations to report.

<b>Projected Net Outturn Expenditure</b>	<b>78</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



# Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service:** Early Years & Extended Schools Service  
**Service Manager:** Heather Marsland

---

## Section A: Service Plan Initiatives and Actions

### 1. Achievements.

- Shared Foundation Newsletter ready to send out to partners
- The YorOk service directory website is now live
- The full YorOK website is in the final stages of testing and is currently being populated with content, including publicising transport options for families; information on sexual health to help reduce level of teenage pregnancy; encouraging referral to young peoples misuse service; the raising awareness of safeguarding; and the delivery of the Youth Offer.
- Family Information Service (formerly Children's Information Service) to develop support package for extended schools, and consultation support to schools – this will be through the Children's Centre/Extended Schools information folder, and consultation has occurred through schools as part of the Childcare Sufficiency Audit
- The Cultural Diversity Project continues, including a new girls youth group, and the continuing support to families, including so that children can attend holiday activities
- Summer programme for looked after children and young people at risk of social exclusion successfully held
- A city wide recruitment and retention strategy for Early Years Workforce has been developed
- Monitoring and evaluation of '3 & 4 year old' and '2 year old (disadvantaged)' Pathfinder Projects continues, including monitoring returns to DCSF, wide consultation with providers and face to face interviews with parents. The former project will now run till national rollout in 2010 and the former extended to 2009
- The development of future equitable funding between the Private, Voluntary and Independent and maintained sectors continues with wide consultation with all PVI settings underway
- The "Communicating Matters" training to the PVI sector to develop more effective partnership working has been organised with the course already fully booked. The training will be held in January.
- Taking Play Forward partnership meeting held; information and application packs for Taking Play Forward grants have been distributed

### 2. Actions planned but not completed.      **Commentary**

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• To carry out self-assessment for Matrix Award for providing IAG</li></ul> | <p>Now scheduled for February as Department for Children, Schools and Families has set new standards for Family Information Service's</p> |
|---|---|
-



2007/08 Monitor 2 ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08					08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07	actual	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP9.1	% of VIP settings gaining 'good' or 'outstanding' in Ofsted reports for childcare and nursery education	Heather Marsland		65%	Care=72% % Edu=61%	actual					85%	90%			
						profile				75%					
CYP11.1 (EY11)	Number of primary schools designated as meeting core offer for extended schools	Heather Marsland		8	15	actual					54	54			
						profile				54					
CYP11.2	Number of secondary schools designated as meeting core offer for extended schools	Heather Marsland		4	4	actual					10	10		O3	
						profile				10					
CYP11.5 (CYP2)	Number of young people taking part in the holiday activities programme	Heather Marsland	41084	40255	54951	actual		34653			55167 (40,000)	56822 (41,200)		O3	Provisional Data - Final figure still to be calculated - waiting on providers to send their own figures, we are confident that the target will be achieved.
			20800	37000	38000	profile		52000		53560 (39,000)					
CYP11.11	Number of play providers working to improve the quality of play provision through adopting the '9 Better Play Objectives'	Mary Bailey		25	25	actual					46	55		O3	
						profile				37					
CYP18.1 (EY8)	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	104.8%	101.1%	104.14%	actual	100.1%				100.0%	105.0%		O5/P8	
			96.8%	103.1%	100.0%	profile	100.0%		100.0%	100.0%					
SSC9.6 (CYP1)	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Mary Bailey	43	56	107	actual		113			63	70			Schools Out continues to prove more and more popular hence the need for more community groups to work with
			39	48	53	profile		55		58					
BVPI - 222a	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above this training is funded by dcsf transformation fund (Sept06-March 08).	Ann Spetch		9.30%	26%	actual					80%	85%	27%		
						profile				70%					
BVPI - 222b	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development this training is funded by the dcsf transformation fund (Sept 06-March 08)	Ann Spetch		0%	4%	actual					80%	85%	62%		
						profile				75%					
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	35.8%	36.4%	34.63%	actual	30.6%				32.7%	32.7%			
			32.9%	35.7%	32.7%	profile	32.7%		32.7%	32.7%					
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2331	2545	2838	actual	2848	2785			2500	2500			The figure exceeds the target due to parental demand for more holiday places
					2500	profile	2500	2500	2500	2500					
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland			92%	actual	94%	100%			90%	90%			Figure possibly skewed due to a low return rate of feedback, all of which rated the service as 'excellent' or 'very good'
					90%	profile	90%	90%	90%	90%					
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	actual	97%	100%			100%	100%			
			100%	100%	100%	profile	100%	100%	100%	100%					
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland	100%	N/A	100%	actual					94%	94%			
			94%	94%	94%	profile				94%					

## 2007/08 Monitor 2 ~ Early Years and Extended Schools ~ Partnerships & Early Intervention

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP4	Number of holiday activities	Mary Bailey	552	423	597	actual					622	640		
			569	569	586	profile				604				
EY20	No. of support visits from the Developmental Worker Team to each Headteacher and their active Shared Foundation Partnership (measured termly)	Anne Spetch				actual	60	83						
						profile	38	76	114	114				

  Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

  PI is lower than the lower quartile mark when comparing to available Quartile information for that year

  PI is higher than the upper quartile mark when comparing to available Quartile information for that year

  Actual is better than the profile by the tolerance factor

  Actual is worse than the profile by the tolerance factor

  O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

( ) Indicates LAA target

## Section B: Budget

<b>Early Years &amp; Extended Schools (Education)</b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,590</b>	Employees	797
<u>Approved Changes:</u>		Premises	1
		Transport	14
		Supplies & Services	4,556
		Miscellaneous:	
		Recharges	87
		Delegated / Devolved	355
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>5,810</b>
		Less Income	3,220
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,590</b>	<b>Net Cost</b>	<b>2,590</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>Expenditure on demand led nursery education grants has been higher than the original estimates. A significant element of this will be due to the pathfinder projects for 2, 3 &amp; 4 year olds. Work is currently being undertaken to try and isolate the actual impact of the pathfinders on the base budget and discussions have been held with the DCSF on the possibility of additional grant to cover this element of the projected overspend. So far the council has been given approval to charge £182k of the additional costs against the pathfinder grant resulting in a reduction in the projected overspend from £285k to £103k.</li> </ul>	+ 103
<b>Projected Net Outturn Expenditure</b>	<b>2,693</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 103</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 4.0%</b>

**Service: Adult & Community Education  
Service Manager: Alistair Gourlay**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Develop further seminars to be held within Art Gallery – by visiting artists – specifically for learners from CYC
- Explore the potential to develop Full level 2 and 3 qualifications for adults
- Implement any actions that arise from the process above
- Develop a range of programmes for self-financing courses for the September programme
- Implement a programme of “just after work” programmes in the central library
- Extend the full cost languages programmes currently with CCP
- Train frontline library staff on Skills for Life awareness training
- Continue to develop the flexible learning concept, promoting and developing the offer to a wider range of learners
- Identify core funding to renew equipment on an annual basis.
- Continue to bid for external sources of funding – Successful bid for £20k to replace computers across the flexible learning centres
- Increase the range and number of dance and exercise programmes across the city
- Continue the work on developing Moodle as the Learning Platform for the service in line with the action plan
- Review the following processes and across all programme areas procedures
  - OTL
  - Learner satisfaction
  - RARPA
- Implement any changes that result from above action
- Establish quality systems for self financing programmes and flexible learning
- Align family learning and Skills for Life programmes with the integrated children's centres so that all programmes are delivered in all localities

**2. Actions planned but not completed.**

- Implement the Council new Health and Safety policy and procedures particularly in regard to risk assessments
- Identify and support exercise and health and well being programmes for older learners across the city
- Develop and extend the range of programmes offering new types of provision and extending the range

**Commentary**

This new processes have been introduced across the service. However there are still a number of risk assessments to carry out using the new risk assessment tool.

This work has not been completed to date although programmes in exercise and health continue to attract large numbers of older learners

No new programmes run so far but a number of new planned for the new year.

---

**Section B: Budget**

<b><u>Adult &amp; Community Education</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>- 13</b>	Employees	1,313
<u>Approved Changes:</u>		Premises	88
		Transport	15
		Supplies & Services	345
		Miscellaneous:	
		Recharges	34
		Delegated / Devolved	25
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>1,820</b>
		Less Income	1,833
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>- 13</b>	<b>Net Cost</b>	<b>- 13</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>- 13</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>

**Service: Arts and Culture  
Service Manager: Gill Cooper**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- £10K of Community Arts Grants distributed to local community groups. Summer project at Bell Farm Adventure playground particularly well received.
- Working with the Children's Trust Management Board we have secured funding for and appointed a 1-year Children's Centres Community Arts worker. Emma Richards took up post in September. We will be looking to secure funds for a continuation of this work.
- Relate – Teenage creative writing project was highlighted as excellent work at Relate's National AGM in Harrogate.
- Wellcome Trust Biomation project completed first phase with children with Diabetes. Well received by patients and NHS professionals.
- Young People's Arts Award steering group set up on behalf of the city and training for mentors organised for September. 2 cohorts of young people going through the scheme at the moment.
- Successful performing Arts Centre Trip with the Youth Jazz Band and orchestra to the Alps.
- Mediabox application for community film and media work submitted. Decision expected at the end of November.
- 8 schools signed up to Wider Opportunities programme roll out.
- The work on the Big Draw Community Arts programme run by Arts Action team has been put forward for the National big draw awards. We won this in 2005 and the activity this year was also very successful so we are keeping our fingers crossed.
- Illuminating York Festival had some terrific responses from the general public both to Usman Haques artwork on the Minster to the Inspire programme in the city centre churches. Full evaluation currently in progress.
- Work continuing to deliver an arts programme to ex Yearsley Bridge residents working with and supported by the Adult Social services team.
- Refurbishment project at Melbourne Street Centre through the first round of the Big Lottery Community Spaces application process. Currently working with them and Yorkshire Forward looking at the Ecological innovation aspects to this proposed refurbishment

**2. Actions planned but not completed.**

- HLF bid submitted for 5 year Mystery Plays programme but after initial feedback have agreed to withdraw and been asked to resubmit a revised bid.
- Festival of the Rivers affected by poor weather in June and early July
- Hungate Open Air gallery delayed during monitoring period

**Commentary**

Working with Co-ordinating group to submit a revised bid in March 2008

Currently considering moving timing of Festival.

This has now opened on 17<sup>th</sup> October and first exhibition has been very well received.

---

2007/08 Monitor 2 ~ Arts & Culture (incl Music Service) ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded..
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP11.4 (LA2a)	No. of arts events for young people supported by York @Large	Gill Cooper		330	301	actual				340	350	360		
CYP11.8 (PA1)	No. pupils taking instrumental with A&C service in school (DfES return in Feb)	Gill Cooper	2501	2244	2356	actual	2356	2235		2600	2650	2675		Lower than expected, given that we still have a large waiting list. We will be undertaking a review of teacher time use to pick up any problem areas.
EDE5.1 (LY12)	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper		42.5%	42.5%	actual				45.0%	50.0%	55.0%		
EDE5.2	Number of high quality events in the city supported by York@Large	Gill Cooper		180	47.5%	actual				184	188	192		
SSC12.1	Number of new festival/event activities designed to target communities with low participation rates	Gill Cooper				actual				30	34	38		
SSC12.2 (LY11)	Number of visits to www.yorkfestivals.com	Gill Cooper		18691	33714	actual	10,193	25861		20000	25000	30000		The Unique visitor numbers to this website continue to rise faster than expected. General Increase in using the web for information search.
PA2a	No. of pupils in ensembles at PAC (DfES return at the end of spring term)	Gill Cooper	478	368	479	actual	479	340		440	500	540		Much lower than predicted as the Bollywood provision is now being provided privately. However the Young People's arts officer is now in post and will be undertaking work for a relaunch of the centres in January 2008
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper		175	100	actual	100	100		230	250	260		As we are moving towards KS2 provision through whole class teaching this target may have to be reviewed.
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	75%	84%	72%	actual				85%	85%	85%		
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	232	284	322	actual	152	215		230	230	230		Full team in post, including an events assistant
LA2a	No of events in the city supported by the Arts & Culture Service	Gill Cooper	233	212	N/A	actual	118	139		269	270			Full team in post, including an events assistant
LA2b	No. of those events that are new (CYP11.4 was LA2a)	Gill Cooper	49	126	175	actual	51	63		50	50	50		Full team in post, including an events assistant
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	452 (137368)	486 (142073)	750 (149,355)	actual	212 (34,000)	314 (62,251)		520 (145800)	520 (148000)	400		
LY13	Number of new festivals/event activities	Gill Cooper			3	actual				2	2	2		
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	£283.6m	£311.8	N/A	actual								
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper	8681	9561	N/A	actual								
				9000	9000	profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Arts &amp; Culture (Education)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>354</b>	Employees	1,083
<u>Approved Changes:</u>		Premises	21
		Transport	15
		Supplies & Services	135
		Miscellaneous:	
		Recharges	39
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• Allocation of residual budgets following Arts & Culture restructure	+ 1	<b>Gross Cost</b>	<b>1,292</b>
		Less Income	937
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>355</b>	<b>Net Cost</b>	<b>355</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>The Music service is now predicted to have a significant shortfall in income against budget. This appears partly to be as a result of a shift of users of the service from clients who are charged the full rate, to those who receive concessionary rates. The budgetary impact has been increased by a savings option approved as part of the 2007/08 budget process to generate an additional £35k income from this service. Along with a review of the charging structure, a review of the concessions policy will now be undertaken to ensure it is still operating effectively and only targeting those in genuine need of support.</li> </ul>	+ 65
<b>Projected Net Outturn Expenditure</b>	<b>420</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 65</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 18.3%</b>





## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: Sport and Active Leisure (SAL)**  
**Service Manager: Jo Gilliland**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- **Strategy and planning:**

- Active York now has revised its constitutional arrangements and appointment to the executive board is finalised. 5 funding bids for Active York's CIF projects are due to be submitted to stage 1 by the beginning of December.
- Section 106 funding has been committed to pitch survey work to inform the development of a project in Skelton which has come out of the north zone development plan. We are also working closely with education planning on the design and specification for the sports facilities at the new Joseph Rowntree School and have recently begun the process of developing a community use agreement for those facilities.
- We are now piloting our plans for provision of informal sports facilities in new developments, by working with the landscape architects for the Derwentthorpe development to secure a safe purpose built running and orienteering route on the site.

- **Leisure facilities:**

- Yearsley Pool project opened on time after 16 weeks of repair and refurbishment work. Users have returned to the pool quickly due to our marketing and communications plan which included a planned free swimming week in association with the Press.
- Oaklands Pool has been granted planning and is into detail design stage. Consultation being done again with public and staff to ensure the final product is fit for purpose and offers the right mix and quality of provision. Current delay is 6 weeks due to the deferred planning application holding up the design. Projected opening date is June 2009.
- Swim York is currently reviewing its teaching plan, in response to the new ASA national teaching plan which was launched in Oct 07.
- Oaklands management team continues to work towards the quality criteria of QUEST with 2 areas complete. The customer feedback section has resulted in a new process to deal with and monitor customer comments. A new database has been designed to allow all the buildings maintenance to be planned and monitored.

- **Physical activity and community sport:**

- A York Special Olympics Committee has been convened to develop opportunities for learning disabled adults and young people to compete regionally and nationally.
- Members of the 'First York Boccia Club' recently competed in an individuals competition in Sheffield, and the team also came third in the National Boccia Finals in Nottingham.
- The Physical Activity Co-ordinators have made significant progress in offering opportunities for adults to become more active. Most notably the organisation of the 50+ Games as part of the Older People's Festival.
- The Sure Start partnership, is now supported by a community based exercise leader encouraging hard to reach groups including young mums to engage in dance and physical activity.
- Following a successful funding bid, 2 new multi skills and aquatics community sports coaches began work in Oct
- In August, a Club recruitment day was held in St Sampson's Square to support the voluntary sports sector. Over 20 clubs responded. The day came from issues raised from the city's four sports zones.
- York Athletics Club and Clifton Alliance Cricket Club have both recently received clubmark/accreditation. The area of club accreditation has become a key component of the City's focus sports and visible benchmark of the improvement and development of 'good clubs' in York.

- **PE and School Sport**

- Annual national survey has returned 90% achievement of children participating in 2 hrs

PE and school sport per week. This marks a 19% increase from last year with the Jorvik partnership showing the biggest improvement across the county. It also exceeds our stated LPSA2 target by 3%, one year early

- Swimming support has been offered to schools in partnership with Yorkshire water and sixteen York schools will benefit in the future
- Four secondary schools have been offered the opportunity to undertake an action research project in school using PE to impact on a whole school issue.

**2. Actions planned but not completed.**

**Commentary**

- Production of the final chapters of the sport & Active Leisure Strategy
- Delayed by aprox 6 months by work on Partnership constitutional arrangements
-

2007/08 Monitor 2~Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target	Unitary Average		
CYP1.1 (LPSA 12.2)	% of 5 – 16 year olds participating in an average of 2hrs high quality PE and school sport per week within and beyond the curriculum during one complete school year.	Jo Gilliland	62%	71%	actual		90%			88%	89%	69%	O1	This represents a 19% increase in last years figure and has achieved LPSA target one year early by an increase of 2%. This will now require sustaining through to the measure date of 2009.
				75%	profile				80% (85%)					
CYP11.10	% of pupils who have participated in one or more community sports, dance or multi-skills club with links to the school	Jo Gilliland			31%	actual				35%	37%			
						profile								
CYP14.1	% of pupils involved in sports volunteering and leadership during the academic year	Jo Gilliland			5%	actual				12%	15%		O4	
						profile								
CYP14.3 (LS20)	No. of voluntary sports clubs achieving Charter Mark	Jo Gilliland	21		36	actual				34	35			
					30	profile								
HCOP2.1 (LPSA 12.1)	% of adult residents participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week	Jo Gilliland			24.8%	actual					27.8%			
						profile								
HCOP2.3 (LS1)	Swimming pools and sports centres: Number of swims and other visits (per 1,000 population)	Jo Gilliland	3216	3993	4013	actual	1359	2279		4400	4500			On target to meet end of year KPI - only concern is ensuring Yearsley Pool customers return quickly after the closure. Figures are higher than expected, possibly due to Tadcaster Pool being closed and Edmund Wilson being busier than normal. Note - Monitoring period 1 figure altered as did not include July's figures.
			4182	3800	4100	profile	1325	2300	2800			4300		
SSC9.3 (LS5a)	Number of sports education coaches courses held	Jo Gilliland	40	60	61	actual				70	72			
			50	60	65	profile						67		
SSC9.4 (LS5b)	Number of people gaining qualifications through sports education courses	Jo Gilliland	380	360	520	actual				370	370			
			270	385	360	profile						365		
SSC9.5	% of the population volunteering in sport and active recreation for at least one hour per week	Jo Gilliland			5.5%	actual					5.75%			
						profile								
SSC12.1 (LY8b)	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 12 months	Jo Gilliland	66%	54%	55%	actual				57%	58%			
				67%	55%	profile						56%		
SSC12.2 (LS29)	% of population that are within 20 minute travel time of a range of 3 different sports facility types of which one has achieved a specific quality assured standard	Jo Gilliland			24.59%	actual				42%	57%			
						profile						24.59%		
LS8	% of adults participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week (TalkAbout Survey)	Jo Gilliland	24%	66%	66%	actual								
			35%	N/A		profile								
LY8a	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 6 months	Jo Gilliland	57%	45%	45%	actual				47.0%	47.5%			
				58%	46%	profile						46.5%		

## 2007/08 Monitor 2~Sport and Active Leisure ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07	actual	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
LS21	% visits to council run leisure facilities from NS-SEC classes 6&7 compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS22	% visits to council run leisure facilities from 11-19 years compared with % catchment population in same age group	Jo Gilliland				actual								
						profile								
LS23	% visits to council run leisure facilities from BME groups compared with % catchment population in same ethnic group	Jo Gilliland				actual								
						profile								
LS24	% visits to council run leisure facilities from 60+ years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS25	% visits to council run leisure facilities made by disabled people <60 years compared with % catchment population in same group	Jo Gilliland				actual								
						profile								
LS26	Subsidy per visit (£)	Jo Gilliland				actual								
						profile								
LS27	Annual visit per sq m	Jo Gilliland				actual								
						profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

( ) Indicates local target as LAA indicator was low



## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: Education Access**  
**Service Manager: Mark Ellis**

---

### **Section A: Service Plan Initiatives and Actions**

#### **1. Achievements.**

- Reduction of pupils on the Education Otherwise Roll of 20% compared with the same period last year. This has resulted in an increase in average weekly education provision being offered for those pupils on the EO roll from 3.0 to 3.74 days per week (25% increase).
- Reintegration Panel admitted a further 28 hard to place pupils into a new school during 2006/07 school year.
- Introduction of Re-integration Panel for Primary Schools to be consulted on in January 2008.
- Anti-Bullying Strategy Group set up to develop strategic overview for development of anti-bullying strategy across the City.

#### **2. Actions planned but not completed.**

- Conduct Annual secondary school anti-bullying survey.

#### **Commentary**

DMT agreed to cancel this survey as a result of the OfSTED pupil survey being circulated amongst schools at the same time as the anti-bullying survey was due to be completed. As the OfSTED survey did ask questions on anti-bullying issues it was agreed not to pursue the survey for the 06/07 school year.

---

**Section B: Budget**

<u>Access Services</u>		<b>2007/08 Latest Approved Budget</b>	
	£000		£000
<b>2007/08 Original Estimate (Net Cost)</b>	<b>2,969</b>	Employees	404
<u>Approved Changes:</u>		Premises	0
		Transport	2,477
		Supplies & Services	102
		Miscellaneous:	
		Recharges	150
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
<u>Director's Delegated Virements:</u>		<b>Gross Cost</b>	<b>3,134</b>
		Less Income	164
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>2,969</b>	<b>Net Cost</b>	<b>2,969</b>

<b>Significant Variations from the Approved Budget:</b>	
<ul style="list-style-type: none"> <li>There is projected to be a significant overspend on the cost of providing transport and escorts for SEN pupils. SEN transport costs have risen significantly over recent years as a consequence of the action being taken to maintain children with SEN within the city rather than make (more expensive) out of city residential placements. The majority of SEN taxi contracts are still being operated under the old pricing regime and are not due to be retendered under the new price per mile scheme until September 2008. From the few contracts retendered this year it is estimated that there will be an average reduction of 20% in costs once the new price per mile contracts are in place; however, this will not have much effect on spend until 2008/09. Also included in the overspend is a one off £32k relating to 2006/07 transport contracts which were not invoiced (or accounted for) until this financial year.</li> </ul>	+ 180
<ul style="list-style-type: none"> <li>Projected overspend on discretionary transport. Over the last few years the number of appeals granted by Members has increased significantly and more than half of all transport appeals are now successful. An operational panel has now been set up to review successful appeals and ensure that the most cost effective and efficient transport option is chosen - eg walking escorts or parent &amp; child bus passes. However, the majority of costs currently incurred relate to appeals granted in previous years on the basis of supplying one to one taxi transport.</li> </ul>	+ 34
<ul style="list-style-type: none"> <li>Additional savings above the original £70k target have been generated following the transfer of Home to School Transport administration from City Strategy to LCCS and the subsequent renegotiation of main primary and secondary school contracts.</li> </ul>	- 28
<ul style="list-style-type: none"> <li>Work is currently being undertaken to try and establish if some of the increased SEN transport costs can be charged to the DSG. Under current DSG regulations the authority is able to charge these costs to the Schools Budget (and hence the DSG) where it can demonstrate to the satisfaction of the Schools Forum that an overall budget saving is being achieved. It is reasonable to assume at this stage that a general fund saving of £50k could be achieved in 2007/08.</li> </ul>	- 50
<ul style="list-style-type: none"> <li>Net amount of all other minor variations in expenditure and income.</li> </ul>	- 4
<b>Projected Net Outturn Expenditure</b>	<b>3,101</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>+ 132</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>+ 4.4%</b>

**Service: Finance**

**Service Manager: Richard Hartle**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

**Objective 1: Supporting schools achieve the Financial Management Standard**

- Provided detailed training and support to cohort 1 of primary and special schools (on-going)
- Reviewed the training and support provided to secondary schools i.e. did it work?
- Supported the Governance Unit and EDS with FMSiSS (on-going)

**Objective 2: Introduce an Extended Schools business and technical support service**

- Reconfigured the School Finance team into a School Business Support service
- Produced a cost sharing model for Integrated Children's Centres
- Agreed working protocols for extended schools with SBOs and other support service providers

**Objective 3: Respond to the DfES review of school funding arrangements**

- Prepared (in conjunction with the Schools Forum) a response to the consultation document
- Identified the key emerging issues

**Objective 4: Plan and prepare for the next three year budget cycle 2008-2011**

- LMS formula factors reviews – reports considered by the Schools Forum in July with consultation with all schools being undertaken during the autumn term.
- Considered the initial implications of CSR2007
- Considered key resource and expenditure pressures to 31 March 2011, particularly (Children's Social Care, Home to School Transport, broadband provision, capital programme, education placements inc. inter-authority

**2. Actions planned but not completed.**

- Review the Extended Schools governance models (June 2007)

**Commentary**

Work under way and due for completion by end of autumn term

---

## 2007/08 Monitor 2~ Finance ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
F7	Primary School Revenue Reserves as a % of Primary School ISB Budget Share	Richard Hartle	11.3%	8.7%	7.5%	actual								
			5% - 10%	5% - 9%	5% - 8%	profile				5% - 8%	5% - 8%			
F8	Secondary School Revenue Reserves as a % of Secondary School ISB Budget Share	Richard Hartle	3.5%	2.7%	2.8%	actual								
			2% - 5%	2% - 5%	2% - 5%	profile				2% - 5%	2% - 5%			
F9	Percentage of Schools whose net outturn expenditure is within 10% or £5,000 (whichever is the greater) of their net Start Budget	Richard Hartle		13.7%	14.5%	actual								
				50%	55%	profile				65%	70%			
ST5	Percentage of departmental cost centres that outturn within £1,000 or 1% of the approved budget (whichever is the greater), subject to the variation being less than £10,000	Pete Dwyer/ Richard Hartle	59%	55.9%	69.4%	actual	84.5%	81.1%						
				65%	70%	profile	72%	72%	72%	74%	75%			
F10	The quality of LA financial information, including comparative data for schools (Audit Commission School Survey Question 3.32)	Richard Hartle			1.70	actual		1.70						
						profile				1.68	1.67			PI remains in top quartile nationally.
F11	Opinion of LA consultation on the planning and review of the budget for children's services (Audit Commission School Survey Question 6.7)	Richard Hartle			1.95	actual		2.03						
						profile				1.93	1.92			PI remains in top quartile nationally.
F12	The clarity of the educational rationale behind the school funding formula (Audit Commission School Survey Question 6.8)	Richard Hartle			1.89	actual		2.11						
						profile				1.87	1.86			Slight dip seems to reflect a perception from primary schools that more resources need to be transferred from the secondary sector. The rationale for this transfer is not backed up by the needs analysis and could only really be addressed if overall resources to schools increase significantly in future years. PI remains in top quartile nationally.
F13	The effectiveness of the LA's support to improve resource and financial management in your school (Audit Commission School Survey Question 6.15)	Richard Hartle			1.73	actual		1.82						
						profile				1.71	1.7			Slight dip could be in response to DCSF introduction of the statutory Financial Management Standard in Schools which some schools have found quite onerous to implement. Other indicators of the financial support provided are positive including a continuing (10%) increase in the level of schools buyback in to the finance service. PI remains in top quartile nationally.
F14	The effectiveness of the LA's support for developing extended schools (Audit Commission School Survey Question 6.19)	Richard Hartle			2.43	actual		2.97						
						profile				2.15	2			Audit Commission survey is probably too early to pick up the results of the changes in Extended Schools support introduced early in 2007 and may still be reflecting the strong views expressed to the LA late in 2006.

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYP 2007/10 and or supports a Corporate Priority



## Section B: Budget

<b><u>Financial Services (LCCS)</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>1,276</b>	Employees	973
<u>Approved Changes:</u>		Premises	1
Recruitment Advertising Corporate Adjustments NR	- 17	Transport	10
		Supplies & Services	589
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	3,220
• ICT Temporary Post - Transferred from Support Services Control	- 16	Delegated / Devolved	0
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>4,793</b>
		Less Income	3,550
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>1,243</b>	<b>Net Cost</b>	<b>1,243</b>

<b>Significant Variations from the Approved Budget:</b>	
• Vacant posts and increased income as a result of schools buying more from the school business support service.	- 40
• Higher than expected interest income on negative school centrally held balances.	- 25
• Net amount of all other minor variations in expenditure and income.	- 10
<b>Projected Net Outturn Expenditure</b>	<b>1,168</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 75</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 6.0%</b>

**Service: Human Resources (HR)  
Service Manager: Jo Sheen / Mark Bennett**

---

**Section A: Service Plan Initiatives and Actions**

**1. Achievements.**

- Pay & Grading Review – The LCCS HR team continue to support the corporate process of job evaluation. The team are liaising with headteachers in completing generic job descriptions and in preparing for the implementation of the new pay and grading scheme next year.
- Extended Schools – Members of the HR Team have been designated as contact points for dealing with queries which arise out of extended school activities. HR continue to work in partnership with the LCCS Finance Team.
- Management of Change – Ongoing support to Service and Group Managers on reorganisations or restructures within the directorate. During this period support has been provided to Health & Disability team, Finance team and Parks and Open spaces.
- Improve HR Admin systems – Improvement timetable progressed, however three experienced members of the HR Admin team are currently absent through maternity and sick leave and therefore progress made in this area has been delayed.
- Improve HR Admin systems – Following consultation with potential users of a HR Admin manual development of the content continues. A training package to support the launch of the manual is also being developed.
- Management of sickness absence – Data obtained from the staff absence insurance scheme regarding the usage (and therefore absence rates for Schools in York). Work is well underway to analyse this data to produce reliable management information, which will allow the HR team to identify particular problem areas.

**2. Actions planned but not completed.**

- Extended Schools Provision – focused HR support
- Management of sickness absence

**Commentary**

No significant work required to date.

Have not yet been able to obtain reliable management information which will support the work of the HR team in this area.

---

## 2007/08 Monitor 2~ Human Resources ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend			07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
HR1	Completion of contractual documentation within statutory time limits	Jo Sheen		55%	66%	actual	73%	N/A						Unable to report this monitor as we are waiting for software to enable the data to be extracted. New software hopefully in place by Nov 07.
				100%	100%	profile	100%	100%	100%	100%				
HR3	AC Schools Survey response to question re: Local Q6 - The effectiveness of HR administrative services, including the issuing of contracts of employment to staff	Jo Sheen	2.46	2.5	2.64	actual		2.76						
				2	2.00	profile		2.00			2.00			
HR4	Employment Tribunal cases successfully defended or settled for "nuisance value" only	Jo Sheen		100%	100%	actual								
				100%	100%	profile				100%	100%			
HR7	AC Schools Survey response to question re: Local Q5 - The quality of professional HR personnel advice and casework	Jo Sheen	1.9	1.46	2.18	actual		2.08						
				2	2.00	profile		2.00		2.00	1.50			
ST1	% of Appraisals (PDRs) completed as a percentage of all eligible directorate staff	Pete Dwyer/ Jo Sheen	94%	90%	94%	actual		N/A						
			100%	100%	95%	profile		100%		100%	100%			
SK1	Days lost through sickness for all the LCCS (inc schools)	Pete Dwyer/ Jo Sheen	10.96	9.01	9.96	actual	2.14	N/A						
						profile								

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Human Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>606</b>	Employees	508
<u>Approved Changes:</u>		Premises	0
• LCCS Restructure (Urgency 20/03/07)	+ 12	Transport	1
		Supplies & Services	54
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	30
• NYBEP Budget transferred to 14-19 Strategy	- 15	Delegated / Devolved	36
		Other	0
		Capital Financing	0
		<b>Gross Cost</b>	<b>629</b>
		Less Income	26
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>603</b>	<b>Net Cost</b>	<b>603</b>

<b>Significant Variations from the Approved Budget:</b>	
• Increased costs of staff undertaking Trade Union duties	+ 13
• Staff vacancies within school crossing patrols.	- 18
• Net amount of all other minor variations in expenditure and income.	+ 2
<b>Projected Net Outturn Expenditure</b>	<b>600</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 3</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 0.5%</b>

**Service: ICT Client Services**  
**Service Manager: Laura Conkar**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- The service coordinated the ICT and cabling contractors involved in the IT moves and refurbishment of the central library.
- The service coordinated the contractors involved in the IT moves and refurbishment of the Acomb library including ensuring that the broadband network remained stable during this period as Acomb library is the hub site serving schools and libraries in the west of the city with broadband services.
- Second layer authentication for remote access through the broadband network has been piloted at two schools and can now be rolled out to schools. Third party access to the network will be enabled shortly subject to sign off of appropriate security/confidentiality/data protection documentation.
- Successfully recruited an IT Support Officer to support the growing workload of the Service in line with the Directorate growing to encompass Children's Services and the Youth Offending Team.
- Project managed to completion the cabling of the Law Courts Project
- Initiated IT aspect of Haxby Road Children's Centre infrastructure project.
- One School Pathfinder project – continuing to support the specific requirements of the project including the evaluation of the short-listed design and build company and to check the ICT specifications drawn up by Edunova.
- Supporting the Looked After Children Agenda by drawing up a specification/ tender for ICT equipment to support LAC in care.
- Supporting the SEN service in specifying requirements for Disabled Children database, including gathering requirements from partner organisations.
- Initiated dialogue between Corporate IT and NHS IT to troubleshoot issues in accessing and enabling services agreed through the framework agreement.
- Project managed the Crypto device project to completion – encryption device for secure document transfer between YOT and the Youth Justice System.
- Supported the IT Bid development process, 8 bids have been put forward and recommended to Members.
- York High –Service continues to provide IT consultancy for design and spec of new school and to chair IT group meetings in preparation for decant back to Cornlands Road site by January 09.
- Completed ICT aspect of St Lawrence's Children's Centre project.
- Completed ICT element of New Earswick Children's Centre in the school, however library ICT infrastructure not yet complete.
- Set up IT Directorate Group, which will meet every 2 months to consider ICT infrastructure, system and protocol issue which affect the whole Directorate for instance the increase in partnership working.
- The Service is beginning the process (in partnership with the EDS ICT team) of specifying learning platform requirements for schools.
- The service has continued to provide IT Directorate duties in the form of new user requirements/deletions/transfers and IT requisitions, and to provide information to the directorate.


#### 2. Actions planned but not completed.      **Commentary**


- IT Strategy for the Directorate not refreshed      There has been a delay in refreshing the IT strategy documentation due to capacity issues
  - OJEU ICT Managed Services      There has been a delay in the timetable for the completion of the OJEU ICT Managed Service PQQ short listing and issue of tender.
-


## 2007/08 Monitor 2 ~ ICT ~ Resources


Code	Description of PI	Service Manager	Historical Trend					07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded	
			02/03	03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target			Unitary Average
IT1	Percentage of LCCS bids carried forward to full project status.	Laura Conkar				300%	66%	actual					100%	100%			
						100%	100%	profile				100%					
IT2	% of schools connected to broadband	Laura Conkar	52%	50%	100%	100%	100%	actual									
			38%	52%	100%	100%	100%	profile									
IT3	Quality of ICT newsletter based on annual survey - AC Local Q3	Laura Conkar		2.56	2.63	2.57	2.72	actual		2.45			3	3			
				3	3	3	3	profile				3					
IT4	Quality of ICT services based on annual survey - AC 6.17	Laura Conkar		3.02	2.46	2.71	2.64	actual		2.47			3	3		SP 4	
				3	3	3	3	profile				3					


 Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

 PI is lower than the lower quartile mark when comparing to available Quartile information for that year

 PI is higher than the upper quartile mark when comparing to available Quartile information for that year

 Actual is better than the profile by the tolerance factor

 Actual is worse than the profile by the tolerance factor

 O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>ICT Client Services</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>235</b>	Employees	92
<u>Approved Changes:</u>		Premises	0
		Transport	2
		Supplies & Services	1,088
		Miscellaneous:	
		Recharges	- 52
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
• ICT Temporary Post - Transferred from Support Services Control	+ 16	<b>Gross Cost</b>	<b>1,130</b>
		Less Income	879
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>251</b>	<b>Net Cost</b>	<b>251</b>

<b>Significant Variations from the Approved Budget:</b>	
• Net amount of all minor variations in expenditure and income.	- 4
<b>Projected Net Outturn Expenditure</b>	<b>247</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 4</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 1.6%</b>

### Service: Management Information Service Service Manager: Yasmin Wahab

---

#### Section A: Service Plan Initiatives and Actions

##### 1. Achievements.

- Analysis from the 2<sup>nd</sup> Local Authority parent survey that took place in the summer term 2007 has been sent out to all schools.
- Guidance has been produced for schools which details the procedure to help identify children who are at risk of missing education during school transfers.
- An IT bid has been submitted to develop a link between RAISE and the pupil database to improve access and sharing of information.
- More validation processes implemented to ensure quality of data into the RAISE database
- The migration of existing referrals on the ISIS system to the RAISE system has been supported.
- School performance analysis has been updated to include key stage pupil estimates for underperforming/vulnerable groups of pupils.

##### 2. Actions planned but not completed.

- Set up Quality Assurance system for Performance Indicators to ensure robust and accurate collection processes in line with corporate requirements
- Implement stage 3 of the Information Schedules project to produce lower level analyses and a clear analysis of strengths and weakness.
- Review and develop systematic set of information protocols between partner agencies.
- Support the archiving of data held in ISIS into new database.
- Improve reporting systems linked to ICS
- Improve the collection of data from Local Neighbouring LA schools about pupils living in York
- Collect pupil level data from local Independent Schools for those pupils living in York
- Review pupil tracking software used by schools and provide schools with guidance on best practice.
- Revise and implement a support, guidance and training programme for schools on target setting and pupil tracking
- Develop a suite of key indicators and information to monitor the impact of ICCs

##### Commentary

Currently working on a Performance Management Framework for LCCS. This has delayed the work on the QA system.

Delayed due to staff resources

Work started by the Children's Trust Unit for Contact Point. Meeting arranged for December to find out what they have done so far.

ISIS will now be kept live until 2008. All relevant data now in RAISE so unlikely that an archive will be needed.

Delayed as awaiting for RAISE system to be upgraded.

Ongoing. Worked has started with North Yorkshire LA.

Ongoing.

Limited work done due to vacant post.

Limited work done due to vacant post

No longer necessary as the government has set key indicators.

---



2007/08 Monitor 2 - MIS - Resources

Code	Description of PI	Service Manager	Historical Trend					07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			02/03	03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
MIS1	The effectiveness of your LEA's strategy for managing information and data (Audit Commission School Survey Q 6.11)	Yasmin Wahab	2.93	2.17	1.68	1.44	1.38	Actual		1.47		1.60	1.60	1.60		Although slightly down on last year's performance, we have still achieved a top 10 ranking in England and Wales for this service to schools.
MIS3	Support to schools for using pupil performance data to secure school improvement (Audit Commission School Survey LEA Q13)	Yasmin Wahab	2.57	2.02	1.39	1.58	1.40	Actual		1.47		1.60	1.60	1.60		
MIS4	The MIS team's support for pupil data collection exercises (Audit Commission School Survey LEA Q4)	Yasmin Wahab		1.75	1.49	1.46	1.42	Actual		1.37		1.60	1.60	1.60		Significant improvements in this area reflects service enhancements over the years.
MIS6	% of schools meeting deadlines for MIS data collection exercises included in the department's Data Calendar	Yasmin Wahab				85%	90%	Actual				91%	92%	93%		
MIS 8	The quality of the information schools receive from your council about looked-after children in your school (Audit Commission School Survey Question 3.23)	Yasmin Wahab				2.50	2.41	Actual		2.29		2.10	1.90	1.80		Although this year's target has not been achieved there has been good improvements shown since 05/06. Work continues to improve in this area of information with schools.
							2.30	Profile								

- Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI
- PI is lower than the lower quartile mark when comparing to available Quartile information for that year
- PI is higher than the upper quartile mark when comparing to available Quartile information for that year
- Actual is better than the profile by the tolerance factor
- Actual is worse than the profile by the tolerance factor
- O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

**Section B: Budget**

<b><u>Management Information Service</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>269</b>	Employees	300
<u>Approved Changes:</u>		Premises	0
		Transport	5
		Supplies & Services	17
		Miscellaneous:	
		Recharges	0
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>322</b>
		Less Income	53
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>269</b>	<b>Net Cost</b>	<b>269</b>

<b>Significant Variations from the Approved Budget:</b>	
• No significant variations to report.	
<b>Projected Net Outturn Expenditure</b>	<b>269</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>0</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>0%</b>



## Learning, Culture & Children's Services Service Plan Monitor 2 (1 August –31 October) 2007 – 2008

---

**Service: Planning and Resources**  
**Service Manager: Maggie Tansley**

---

### Section A: Service Plan Initiatives and Actions

#### 1. Achievements.

- Food served in all schools within the contract already complies with nutritional guidelines
- School catering staff are engaged in a successful training programme and were represented at conference to promote best practice.
- Leaflets and application forms for free school meals widely distributed.
- Final phase of school meals contract negotiated and in place
- 4<sup>th</sup> of the 8 Integrated Children's Centres due to open early Spring 2008
- Preferred Bidder for new Joseph Rowntree School due to be appointed before end November 2007
- Construction of York High started
- Work to contribute towards the capture of lessons learned in the Educational Transformation process at Joseph Rowntree has begun.
- Work to formulate the Primary Strategy for Change, necessary to release the Primary Capital Programme funding, has been started and due for completion by April 2008.
- Demographic modelling to update the school organisation plan providing revised pupil numbers across the city has now commenced.

#### 2. Actions planned but not completed.

- Prepare for the secondary BSF programme
  
- Prepare for the primary BSF programme

#### Commentary

The work on the recently begun policy for achieving educational transformation will need to feed into these plans  
Primary Strategy for Change needs to be approved by DCSF and options for delivery strategy developed for approval

---

## 2007/08 Monitor 2 ~ Resources and Planning ~ Resources Management

Code	Description of PI	Service Manager	Historical Trend				07/08				08/09	09/10	05/06	PI appears as a Key PI	Reasons/Explanation as to why Monitor 2 target wasn't achieved or exceeded
			03/04	04/05	05/06	06/07		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Target	Target		
CYP2.3 (P3)	% of pupils taking a school meal in primary schools	Maggie Tansley	38.1%	35.6%	37%	34.0%	actual	35.8%	31.4%		34%	35%	36%		
			35%	38%	35%	33%	profile	32%	33%	34%					Working with service provider to do everything we can to increase take up of school meals.
P8	Percentage of primary schools with 25% or more of their places unfilled	Maggie Tansley	22.2%	14.8%	12.9%	14.8%	actual				13%	12%	11%		
			18%	18%	16%	14%	profile								
P9	Percentage of secondary schools with 25% or more of their places unfilled	Maggie Tansley	18.2%	9.1%	9.1%	18.2%	actual				10.0%	10.0%	1100.0%		
			9.1%	18.2%	9.1%	9.1%	profile								
P10	Percentage of primary schools oversubscribed (@ PLASC)	Maggie Tansley	20.3%	18.5%	22.2%	14.8%	actual				18%	16%	15%		
						20.0%	profile								
P11	Percentage of secondary schools oversubscribed (@ PLASC)	Maggie Tansley	18.1%	45.4%	36.3%	54%	actual				20%	20%	20%		
						27%	profile								
P12	Percentage of schools with an A rating recording the unsuitability to teach the curriculum (bi-annual survey)	Maggie Tansley			35.4%	N/A	actual				25.0%		20%		
							profile								
P6	The percentage of primary classes with more than 30 pupils in Years 3 to 6 (Information only)	Maggie Tansley	22.7%	22.5%	21.3%	19.0%	actual								
			21%	20%	20%		profile								
P1	Percentage of primary classes with more than 30 children for Reception to Year 2 inc	Maggie Tansley	2.8%	3.9%	4.0%	1.0%	actual				0%	0%	0%		
			0%	0%	0%	0%	profile								
P2	Number of recorded defaults raised during school meals monitoring	Maggie Tansley	8	2	0	0	actual	0	0		4	4	4		Additional training from the Targeted School Meal grant is having good effect.
			4	10	3	5	profile	1	2	3					
P4	Numbers of schools (in contract) not getting 95% pass rate for school cleaning	Maggie Tansley	16	24	27	23	actual	11	15		30	25	20		New supervisory staff in post - improvements reflected in Mon 2 data.
			12	14	24	22	profile	12	22	30					
P5	Nos. of schools with a D rating recorded for any condition element	Maggie Tansley	4	14	3	1	actual	N/A	N/A		3	2	2		Not yet available.
			6	4	4	3	profile	3	3	3					

Any PI No. that is shown in yellow indicates that this PI is a Local Area Agreement PI

PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority

## Section B: Budget

<b><u>Planning &amp; Resources</u></b>		<b>2007/08 Latest Approved Budget</b>	
	<b>£000</b>		<b>£000</b>
<b>2007/08 Original Estimate (Net Cost)</b>	<b>382</b>	Employees	453
<u>Approved Changes:</u>		Premises	18
		Transport	5
		Supplies & Services	135
		Miscellaneous:	
		Recharges	-124
		Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	0
		<b>Gross Cost</b>	<b>487</b>
		Less Income	104
<b>2007/08 Latest Approved Budget (Net Cost)</b>	<b>382</b>	<b>Net Cost</b>	<b>382</b>

<b>Significant Variations from the Approved Budget:</b>	
• Business Support is predicting underspends on directorate wide photocopying, postage and accommodation budgets.	- 20
<b>Projected Net Outturn Expenditure</b>	<b>362</b>
<b>Overall Net Variation from the Approved Budget</b>	<b>- 20</b>
<b>Percentage Net Variation from the Approved Budget</b>	<b>- 5.2%</b>